



**Ashland
County**

15 West 4th Street
Ashland, Ohio 44805
419-282-5052 – phone
419-282-5006 – fax

OhioMeansJobs.com

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Ashland – Holmes – Wayne

March 18, 2019

Ashland City Schools will conduct a new Custodial Entry Level Test for current and anticipated openings in the Custodial Department on Monday, March 25, 2019, in the Administration Office (1407 Claremont Ave) at 4:30 pm. A valid photo ID will be required. Only the first 25 applicants will be seated for the test.

We're Growing!! Pentair has immediate openings for production positions in our Foundry and skilled Machinists in our plant. We offer competitive wages, benefits and 401(k). Please apply online at www.Pentair.com or e-mail your resume to Elizabeth.Hite@Pentair.com

St. Martin House Management, LLC Personal Care Assistant 3rd shift (11:00 p.m.-7:00 a.m.) Every other weekend Immediate openings Ph: 330-600-4308 or 419-281-6721 or Email: manager@martinhouseapt.com

PAULLIN SEALCOATING is hiring general laborers. There is room to grow and expand with us! MUST be hard working & responsible. Valid driver's license required. Call (419-289-2228)

The Crestview Local School District Seeking qualified applicants for long-term substitute school bus driver.

Candidates must have a clean Ohio Bureau of Motor Vehicles driving abstract, BCI/FBI, and current Ohio School Bus Endorsement. Interested candidates should submit a resume, application and copies of credentials. Crestview Local Board of Education, 1575 State Route 96, Ashland, Ohio 44805, 419-895-1700, ext. 17000.

THE MONTGOMERY Township Board of Trustees, Ashland, Ohio seeks a part-time zoning inspector.

Computer and access to the internet, knowledge and experience of the area and township zoning, community planning, and public speaking/presentations a must. Applicant must have a valid Ohio Driver's License and be bondable. Please forward resume to the attention of the Montgomery Township Trustees, PO Box 5116, Ashland, Ohio 44805 or drop off at the Township Garage located on Davis Road, Ashland, Ohio by March 31, 2019. An Equal Opportunity Employer. MFVH. For more information contact Dan Kamburoff at 419-651-8202

Eligibility/ Referral Specialist 2 Searching for the right person to fill this vacancy in our Public Assistance/Workforce Development department. Primary duties involve interviewing applicants and determining initial and ongoing eligibility for one or more programs and services. Maintains cases and assists clients in locating or obtaining goods and services and/or employment and training. We offer excellent pay and benefits in county employment. An acceptable driving record and criminal background check are required. Submit completed application form, resume, and cover letter to: Personnel Director Holmes County Department of Job and Family Services 85 N. Grant Street, P.O. Box 72 Millersburg, Ohio 44654. An equal opportunity employer.

Eligibility Referral Supervisor 1

Wayne County Department of Job & Family Services, 356 West North Street, P.O. Box 76, Wooster, Ohio 44691
Employment Opportunity – A vacancy exists for an Eligibility Referral Supervisor 1. If you are interested in this position please submit a resume no later than 4:30 pm on Tuesday, March 19, 2019. Rate of Pay: \$18.03. Please submit Resume to: WCDJFS, Attn: Business Administrator, P.O. Box 76, Wooster, Ohio 44691. Or, hand deliver to WCDJFS, 356 W. North Street, Wooster, Ohio 44691. Wayne County is an Equal Opportunity Employer. See position description and employment application at: www.wayneohio.org/employment-opportunities

CASEWORKER II – ONGOING POSITION

Wayne County Children Services is currently accepting applications for two full-time Caseworker II –

Ongoing positions. Qualifications: • Bachelor's Degree in Social Work or a related field required • LSW/LISW or eligibility for licensure by the State of Ohio preferred, but not required • Valid Ohio driver's license and acceptable driving record as defined by Agency policy • Flexibility in daily routines • Keyboard/computer literate • Position is on-call approximately two weeks per year. While on-call, employee must reside within a one (1) hour response time to all points in Wayne County. ** Job Responsibilities include, but are not limited to: Under direction provides direct services to families by completing risk assessments, providing counseling, making referrals and creating and monitoring case plans. • Case Management o Visits with families in the home to perform risk assessments, make referrals, monitor case plans o Ensure safety of children o Meet with parents and foster parents o Staffing with supervisor and other agency personnel regarding cases o With attorney, prepare cases for court, attend hearings, and provide testimony o Prioritize calls and determine timelines o Check SACWIS and other sources for family information o After hours on-call in rotation with other caseworkers** o Transport clients to and from appointments • Administrative o Case dictation and SACWIS documentation o Complete forms and internal documents o Prepare for and participate in Semi-Annual Administrative Reviews and Family Team Meetings o Time documentation o Correspondence with clients, service providers, etc. o Participate in training opportunities. Benefits include minimum hourly rate of \$16.85, depending on child welfare experience; LSW/LISW stipend; paid sick leave, vacation, personal time and holidays; OPERS; cell phone stipend; new fleet of cars to use for work related transportation; health, dental, prescription, optical and life insurance; on-call pay; flex hours. We are an equal opportunity employer. Application must accompany resume and may be downloaded from our website (www.waynecsb.org).

Mail, fax or email completed application & resume to: Lisa Cygan, Human Resource Director, Wayne County Children Services, 2534 Burbank Rd., Wooster, OH 44691 Fax: 330-345-1282. Email: Lisa.Cygan@jfs.ohio.gov Applications will be accepted until positions are filled.

FULL-TIME CLERICAL SPECIALIST II

Wayne County Children Services is looking for a highly motivated individual to join our support staff team.

The successful applicant MUST be detail oriented, have the ability to multi-task, have excellent communication and organizational skills, and enjoy working behind the scenes to support our team. Qualifications: • High School Diploma or GED with course work in office practices and procedures, and one to three years relevant experience, or equivalent combination of education and experience required. Skills & Abilities Needed: • Develop and maintain good working relationships with supervisors and co-workers • Maintain confidentiality • Carry out instructions in written, oral or picture form • Deal with problems involving several variables • Communicate effectively in written and oral form • Maintain accurate records • Create and maintain files • Sort items into categories according to established methods • Skills in answering telephone, word processing, data entry, operating office machines, preparing meeting minutes, communicating with the public • Must own, lease, or have immediate access to safe and reliable personal transportation to use for work related responsibilities • Must pass a background check, BMV check and drug screen Benefits include an hourly rate of \$10.15 to \$13.40, depending on experience; paid sick leave, vacation, personal time and holidays; flexible work schedule; OPERS; new fleet of cars for work related transportation; health, dental, prescription, optical and life insurance. Application must accompany resume and may be downloaded from our website. Mail, fax or email completed application & resume to Lisa Cygan, HR Director, Wayne County Children Services, 2534 Burbank Rd., Wooster, OH 44691. Fax: 330-345-1282. Email: Lisa.Cygan@jfs.ohio.gov. Applications will be accepted until the position is filled. No phone calls please. EOE. NOTE: Due to the volume of applications we receive, we are unable to take phone calls regarding this employment opportunity. Please be assured that your application and resume will be reviewed and we will contact you if we wish to set up an interview.

GIS Mapping/ IT Technician. We are looking for an energetic, team-oriented individual. Applicants must have a passion for working in our rural community and providing excellent service to our member/owners. A focus on continuous improvement while balancing a variety of task are key to success in this position. This position is responsible for the development, maintenance and management of the Cooperatives geographical information system. This includes managing all GPS projects and maintaining mapping database. Other key tasks are managing the outage management software, assist with IT help desk support and daily operations dispatch. Full job description located on our website: www.hwecoop.com Send resume to: resume@hwecoop.com

Hampton Inn by Hilton Wooster, is seeking an experienced full-time Maintenance Technician.

Candidates should have experience and knowledge in the following areas: Electrical, Plumbing, and General building maintenance and repair. Qualified individuals should have Valid driver's license, be detail oriented, enjoy working as part of team and must pass background test. Offer competitive wage, benefits, paid time off and paid holidays. E-mail resume to Jennifer.Skelton@hilton.com, or drop off at 4253 Burbank Road, Wooster

Serving consumers for over 100 years, SMITHS is a brand that covers a wide variety of manufactured dairy and non-dairy products. The brand has been synonymous with quality and innovation in the dairy industry. JOB FAIR 2019 March 23rd 9:00am-2:00pm Seeking qualified candidates for the following positions: General Production, Filler Operators, Sanitation, Plant Maintenance & Fleet Mechanic. *All Shifts *Competitive Wages*Benefits* 230 North Vine Street Orrville, Ohio 44667 330-684-6971 If you are unable to attend please send your resume to resume@smithfoods.com. SmithFoods is an Equal Opportunity Employer (EEO)/M/F/Disabled/Veteran employer.

Holmes County Education Foundation seeks full-time Administrative Assistant.

Primary responsibilities include receptionist, database and accounting management, desktop publishing, webpage maintenance, word processing. A minimum of associates degree and knowledge of the college financial aid process. Strong verbal and written communication, detail-oriented, organization, and customer service skills required. Applicants should be experienced in MS Office Suite, QuickBooks, and Adobe Creative Cloud, able to work independently, and multitask. Job description available upon request. Benefits include health insurance, sick, vacation, and holiday leave. Successful candidate must pass a criminal background check. Submit resume, 3 references, and cover letter indicating salary requirements by March 22, 2019 to: Darla Stitzlein, Executive Director, Holmes County Education Foundation, 114 North Clay Street, Millersburg, OH 44654 or hcef@hcef.net

WIC Intake Coordinator Full-time High school diploma or GED, have a minimum of six (6) months clerical experience, or equivalent. Applicant must have reliable transportation and proof of auto liability insurance. Demonstrate regular and predictable attendance. Send your resume or fill out an application at Holmes County Health District, 85 N Grant St, Suite B (third floor) Millersburg email resume to hr@holmeshealth.org Deadline: until filled. This institution is an equal opportunity provider.

WIC Peer Helper Part-time 16 hours per week High school diploma or GED, have breastfed for a minimum of six (6) months, been a former or current WIC participant. Applicant must have reliable transportation and proof of auto liability insurance. Send your resume or fill out an application at Holmes County Health District 85 N Grant St, Suite B (third floor) Millersburg or hr@holmeshealth.org. This institution is an equal opportunity provider.

Would you love to work at a BIRTH CENTER?? Come join us! We are hiring! The MotherCare Center, a Millersburg area Birth Center, serving expectant and new mothers is hiring and seeking motivated, caring personnel to help us in the following areas: OFFICE ASSISTING: Includes assisting our office manager in the simple, everyday tasks of running the birth center (helping with light office work, answering phones, scheduling appointments, tidying up, etc.). Training will be provided. **BIRTH ASSISTING:** Includes assisting our Certified Professional Midwife at births at our Birth Center. No experience is required, but you will need to be able to follow directions well, function well within a team, and be willing to learn the skills needed to assist the midwife during birth and immediate postpartum according to current safe standard of practice protocols. Training will be provided. **POST PARTUM CARE GIVING:** Includes helping to care for mothers and babies after the birth. Duties include making sure our mamas and babies have their needs met and are comfortable and rocking the baby, if mama wants to sleep. Training will be provided. Please mail or email us for more information or to submit your resume or to request an application at: mothercareoffice@gmail.com or 788 E Jackson Street, Millersburg OH 44654. To be eligible, you will need your own transportation and cell phone. Please make a note on your correspondence as to what position you are willing to train for, or if you are interested in all three! No calls please.

Medical Assisting Instructor Wayne County Schools Career Center. Currently credentialed as a medical assistant/ phlebotomist or have knowledge, qualifications, & willingness to obtain phlebotomy & medical assisting credentials. Minimum of 5 years work experience in the Medical Assisting field. Visit www.wcsc.org to apply.

Child welfare professionals

Medina County Job and Family Services, a progressive child welfare agency, is seeking Child welfare professionals. Functions include assessment and investigation, on-going case management, foster care, adoptions and wrap around services. Applicants who are child focused, team oriented, out-of-the box thinkers are being sought. Competitive salary, excellent benefits and a very good working environment make this an attractive career choice for the right individual. A Bachelors or Master's degree in Social Work or related degree is required. Interested candidates should submit a resume to Human Resource Dept, MCJFS, 232 Northland Drive, Medina, Ohio 44256 Medina County is an Equal Opportunity/Affirmative Action Employer and promotes a drug free workplace.

CHEVROLET OF WOOSTER A GREAT OPPORTUNITY IN A BUSY SERVICE DEPARTMENT IMMEDIATE OPENING FOR LUBE TECHS & SERVICE TECHNICIANS Sign on Bonus for GM Certified Technicians Competitive Pay Plans Medical Benefits Paid Vacations Uniforms Apply in person to: T.J. Herrington CHEVROLET OF WOOSTER, 1119 W. Old Lincoln Way, Wooster, OH (330) 264-2300

Construction Project Administrative Assistant Searching for Full Time individual, preferable with construction knowledge, in order to assist project manager/ estimators on day to day function of their projects; specifically, purchase orders, meeting minutes, memorandums, submittals, shop drawings, RFI(s), Change Orders, prepare pre-qualification information for potential projects, procure & prepare insurance certs, bonding, project close out documents & operating/ maintenance manuals. Understanding of Windows Operating system including Word & Excel is a must, fluent in typing & construction comprehension. Knowledge of Foundation & Procore software will be needed or the ability to be trained. Send resumes: Bogner Construction Company, Attn: Brian Bogner, PO Box 887, Wooster, OH 44691 Email: brianb@bognergroupp.com

WANTED: BARBER. Marv's Barber Shop (330) 262-0518

Rittman School District Looking to fill a Bus Driver position. If interested, please submit your resume to: Rittman School District c/o Rick Campbell 100 Saurer St., Rittman, OH 44270

MILLER PORTABLE RESTROOMS: local service truck driver, non-CDL, Ford F550 trucks. Competitive pay. Call Clint Miller, (330) 600-1912.

GROWING CHIROPRACTIC office in Millersburg seeking new team members: Chiropractic Assistant, Reception. P/T-F/T. Send resume to dralexander93@gmail.com

WEAVERS CUSTOM BUILDERS framing crew looking to hire- driver's license helpful, paid holidays, & good pay. (330) 763-4336

HELP WANTED LITEHOUSE POOLS Store Sales Associates. Full / Part time, Weekends Days or evenings. Please call or stop in for application. LITEHOUSE, 2375 BACK ORRVILLE RD., WOOSTER 330-263-5000

DAILY RECORD Carriers Needed If you would like to have your name put on our list of prospective carriers or drivers in your area, simply call the circulation department at 330-264-1125 ext. 2257 or 1-800-686-3958, or stop by our office at 212 E. Liberty St., Wooster. Please refer to the individual route number when calling. There is no collecting of money from any of our customers on any of our delivery routes. CALL TODAY!!

Mancan is hiring! Full time jobs available on all shifts! Industrial and clerical positions! Mancan is FREE to apply with and offers benefits! Applications accepted Mon-Fri 8a-3p Bring 2 forms of Govt ID 34 S Clay St, Millersburg OH 44654 330-674-5627

Are you a self-motivated, dependable worker with a clean driving record? Have a CDL or interested in getting one? If you answered yes, we want you to join our team. We are a concrete construction company that concentrates in poured foundations. We have a wide variety of benefits including health, vision and dental insurances, opportunities for a Traditional IRA and paid time off. For non-drivers we also have transportation available. If you are interested in learning more about the position, please e-mail- samantha@precisionpouredwalls.com

MILLER SEPTIC is looking for a local CDL class B driver, competitive pay, benefits, new equipment.
(330) 231-5943 or mail resume to P.O. Box 328, Berlin, OH 44610

NEEDED PART TIME Housekeeping & Outdoor labor, housing avail. Loudonville area. 419-651-2169

NEEDED: EXPERIENCED timber cutter, from Mt. Hope/ Fredericksburg/ Holmesville area. Call (330) 473-2348.

PREMIER FENCE & DECKS is looking for a dependable driver, no experience needed. Good working environment, competitive pay, benefits. Call Eric at (330) 204-1209

IMMEDIATE OPENINGS: Class A or Class B CDL drivers. No OTR. Home every night. Competitive wage & benefits, medical, dental, vision, profit sharing, paid vacation. Apply at 475 Orr St., Orrville Orrville Trucking

GROWING LAWN CARE company seeking help. Experience preferred but willing to train. Starting at \$10/hr. Text or call Josh, (330) 234-7823 or send resume and/or cover letter to: donerightlawncare18@gmail.com

NEEDED: DRIVER for one man excavating crew with 4x4 pickup truck. Ideal for older, retired person.
LM (330) 600-0091.

Log Cabin Catering is looking for individuals who want to join a growing and positive team. Seeking part time office worker who enjoys organization and detail and has experience and knowledge with QuickBooks.
Duties include accounts payable and receivable, payroll, data updating, filing, media advertisement and answering phone calls. Because we are a growing company, this position holds the potential for full time. We are also seeking part time servers who enjoy people and serving and want to be part of a team that helps make events special. Serving hours would include evenings and Saturdays. We provide an excellent work environment, team building, and a great culture. Bring your application to 9488 Copperhead Road NW Sugarcreek, OH or email your resume logcabincatering@gmail.com

MAILROOM The Daily Record is looking for part time workers in the Mailroom.

This job involves inserting advertisements into newspapers & requires minor lifting & the ability to move at a fast pace. We are looking for 1st & 3rd shift workers & the pay is \$10.00 an hour up to 30 hrs/wk. Applications can be filled out at the Printing Facility 1466 Enterprise Parkway, Monday-Friday 7am 3 pm. Please, no phone calls.

EVENING CLEANING position open in Wooster. Must pass background check. Call (330) 201-3663.

COALWAY IS HIRING: Positions available are service technician, installer, sales, & warehouse manager.

We offer competitive wages, profit sharing, paid vacation, & 401K. Apply in person or call, (330) 893-1005 or (330) 464-2550.

INTEG WOOD PRODUCTS is looking for someone to help in our door dept. or custom furniture dept. Competitive wages, bonuses & more. Call or stop in. (330) 279-9046 INTEG Wood Products, 8210 CR 245, Holmesville, OH 44633

CONCRETE FLATWORK crew is looking for help. Good work ethics & experience are a plus, but willing to train.
(330) 567-5908

CORNERSTONE CONCRETE seeking drivers & laborers for flat work crew. Must possess solid work ethic & good morals. Paid door to door, no driving time or breaks deducted from pay. Call Anthony at (330) 401-1979 for details.

COUNTRY VIEW WOODWORKING is accepting applications for motivated individuals to join a growing company.
We have immediate openings in our furniture assembly department, table manufacturing department, also in our stain & finish department. Benefits include 7 paid holidays, week paid vacation, & free transportation. Please apply in person at 7824 State Route 241, Millersburg, OH 44654 or call & ask for Ivan (330) 674-2405

CDL-A Driver: Get Miles, Get Paid, Get Home! Home Daily + Consecutive Days Off Each Week!

Top Hourly Pay, Updated Fleet, Awesome Schedule. True Team Mentality Terminal. Great Manager. Get What You've Been Looking For! 855-205-6361

Full time dump truck driver with asphalt experience wanted in Millersburg. Must have a CDL. Please call 330-231-0836.

DRIVER NEEDED for construction crew. No physical labor required. (330) 473-5356

HELP WANTED: Driver for interior trim crew. Dependable, Reliable, Experienced, Helpful. Ethical atmosphere. (330) 763-0937.

HOLLOW RUN Construction is seeking a motivated individual with a valid driver's license. Start-up business presents great opportunities. Millersburg. (330) 473-0424

F/T RETAIL SALES/ Clerical Position in Mt. Eaton, OH area. Please send resume & wage history to "Box 13" 212 E. Liberty St., Wooster, OH 44691.

DRIVER/ WORKER WANTED for Amish Construction Crew. Must have good work ethic. Paid holidays & vacation. Wooster, Shreve area preferred. (330) 621-8258

FRAMERS NEEDED for deck crew in Winesburg/ Mt. Eaton area.

Hourly pay, great work environment, quarterly bonus, paid vacation. (330) 473-7487

DRIVER/ WORKER NEEDED for roofing crew, no experience needed. Mostly flat & metal roofs. Call Allen, (330) 231-8223.

Drivers, CDL-A: Ours start at \$1,635/wk., most typically earn \$90K+/yr! This regional opening has parking close to home at your local Penske Truck Leasing. 2 yrs. CDL-A experience. Call Penske Logistics: 855-582-4441

DRIVER WANTED for stone mason crew. (330) 464-6249.

PART TIME housekeeping and outdoor labor needed. Housing available, Loudonville area. Call 419-651-2169

Looking for a driver for 30-40 hrs. a week in Loudonville Must have valid driver's license. Call 330-231-2463.

www.OhioMeansJobs.com

Spherion - Warehouse Associate

OMJ Job Number/Reference Code: 3850860

Desired Skills/Duties: Help to distribute books across the United States from right here in Ashland, Ohio! Spherion has WAREHOUSE positions available at a local distributor! 2nd Shift (2:00pm - 10:00pm) Pay Rate: \$10.00/hour Temporary-to-Hire Day to Day activities include: - Pick and Pack product - Hand scanning materials - Ability to learn forklift - Meet production standards Qualifications: - Great work ethic - Ability to communicate effectively - Ability to pass a drug test and background check - High School diploma is NOT required - Experience preferred, not required Interested? Apply with Spherion today by filling out our 10 minute online application at www.midohiojobs.net/apply! Call Jen with any questions, (419) 281-4600.

Spherion Mid-Ohio – Warehouse Associate**OMJ Job Number/Reference Code: 3864153**

Desired Skills/Duties: A leading supply company in Ashland has Warehouse Associate positions available! Work in a clean, bright, and fast-paced facility where you contribute to the distribution of educational and professional materials across the world. Seasonal 1st Shift (6:00am 2:30pm) Pay Rate = \$11.50/hr Responsibilities: - Build kits of education materials - Picking individual orders - Working on a ship dock palletizing cartons of materials. Must have: - Ability to work in a fast-paced, detail-oriented environment - Must be at least 18 years old Interested in this great opportunity? Apply online anytime at WWW.MIDOHIOJOBS.NET and select Ashland as your office of interest or call 419-281-4600 for details. Spherion Mid-Ohio is an EEO/AA employer.

Spherion - Order Picker Operator**OMJ Job Number/Reference Code: 3862972**

Desired Skills/Duties: A client of ours in Ashland, has 1st shift Order Picker Operator positions available! Work in a clean, bright, and fast-paced facility while scanning and picking orders from inventory racks. Daily activities may include: - Operate an order picker to pull orders from inventory racks - Accurately picking and palletizing the correct quantity of cartons needed per order Requirements: - Order Picker experience - Not afraid of heights - Basic knowledge of technology Interested in this opportunity? At Spherion we help find people jobs, we love what we do! Apply with us today by filling out our 10 minute online application at <http://www.midohiojobs.net/apply> (mobile friendly). If you have any questions, call Danielle on-site at (567) 215-4040.

SJE - Business Development Manager**OMJ Job Number/Reference Code: 3864123**

Desired Skills/Duties: Own your future and become an employee owner with SJE. SJE, a 100% employee owned company dedicated to water and wastewater control, markets its products globally under three brands: CSI Controls , PRIMEX , and SJE Rhombus . Offering a broad end to end suite of products and services, including float switches, alarms, control panels, web-based SCADA and integrated systems, SJE is proud to provide innovative products with exceptional customer service. We are looking for the next exceptional employee owner to join the team representing the SJE brands dedicated to serving customers supplying over 40 global markets as a Business Development Manager in Ashland, Ohio or St. Petersburg, Florida. Key responsibilities and duties include: Plan, develop and implement marketing strategies and programs to increase sales in assigned territory Identify new market and product opportunities Establish and maintain sales projections Train Engineered Representatives and OEM s Represent Engineered solutions at National Trade Shows Utilize CRM software (Salesforce) to manage sales pipeline Provide support to Marketing for advertising, promotions, literature and product launches Participate in project kick-off meetings for won projects to ensure accurate and timely internal and external communications Up to 40% travel Experience in the areas of: Automation and control products/technologies Water and wastewater pump and treatment process automation Industry knowledge regarding how projects are developed, funded, sold and delivered Quoting and selling municipal control panels The ideal candidate should possess: Ability to implement sales strategies and programs Negotiation skills to identify customer needs and achieve "win-win" outcomes Minimum of 3-5 years of outside sales experience 4-year bachelor s degree (or equivalent); electronics/electrical degree a plus SJE offers our employee owners competitive wages, health insurance, full benefits package, opportunities for career advancement, extensive corporate training program, Employee Stock Ownership, 401(k) plans and up to 23 paid days off during the first year. Learn more about our company and apply online at www.sjeinc.com. EOE/Drug Testing