



**Ashland
County**

15 West 4th Street
Ashland, Ohio 44805
419-282-5052 – phone
419-282-5006 – fax

OhioMeansJobs.com

A Proud Partner of the American Job Center network

Ashland – Holmes – Wayne

July 30, 2018

ASHLAND COUNTY KENNEL WORKER part-time, ASHLAND COUNTY DOG SHELTER

JOB RESPONSIBILITIES: Under the Dog Warden's supervision, the kennel worker at the Ashland County Dog Shelter provides support for the operation of the Shelter and performs general cage cleaning, and feeds and waters dogs.

QUALIFICATIONS: High school diploma, and Must be physically fit, able to lift up to 50 pounds. Must be able to work alternating Saturdays, Sundays & Mondays and holidays – 4 hours per day.

KNOWLEDGE OF: Department policies and procedures *. County policies and procedures *.

SKILLS AND ABILITIES TO: Communicate effectively in written and oral form. Must be physically fit, compassionate with the dogs and the public. Must be able to deal with euthanasia of dogs. Must be able to lift up to 50 pounds. Must be able to work alternating Saturdays, Sundays & Mondays and holidays. Develop and maintain an effective working relationship with supervisor and co-workers. *may be obtained after hire. **MISCELLANEOUS:** Performs additional duties and assignments, as requested

Veterinary Technician/Assistant Part Time. Send Resume to Claremont Veterinary Clinic 1826 Claremont Ave Ashland, OH 44805 Sue- 419-496-4864

Brethren Care Village is currently accepting applications for a part-time (24 hours/week) Maintenance Technician for our Wellness Center. Successful applicant must be honest, motivated, energetic, and dependable. We offer a competitive wage and benefit package. Please apply at: Brethren Care Village 2140 Center Street Ashland, Ohio 44805 Or send resume to hrdept@brethrencarevillage.org EOE/Veteran Friendly

OFFICE help wanted. 35 hours per week. Send resume to Hersheys Store & Lockit, 2147 Cottage Street Ashland Ohio 44805.

Stoller Floors, a family owned business started in 1973, has an opening for a full or part time Retail Sales Associate. \$10-15/hr., flexible schedule, no Sundays.

Long, Cook & Samsa, Inc., a local accounting firm, is looking for a part-time receptionist. Hours will be flexible and shared with current office manager Monday Friday; 8am-5pm. Please send resumes to Bonnie Lake at bonnie@lcs-cpa.com or by mail to 505 N. Market Street, Wooster, OH 44691.

Registered Nurse Wayne County Health Department Applications are being accepted from R.N.s for a part-time position within our nursing unit. Will function primarily in the Infectious Disease program, immunizations and the traveler's health program. Qualifications include current Ohio RN nursing license, good communication and organizational skills and a self-starter with the ability to work independently with minimal supervision. A valid Ohio driver's license and reliable transportation is required. Public Health and/or pediatric experience preferred. Qualified persons should submit their resume to: Wayne County Health Department, ATTN: Chrystal Marcum, 203 S. Walnut Street Wooster, Ohio 44691 Respond By: August 3, 2018 Equal Opportunity Employer

The Avenue at Wooster We are Wooster's premier New skilled nursing and Assisted Living center. We are looking for an outstanding care and customer service orientated Director of Nursing to join our team of professionals. At least 3 years of experience as a Director of Nursing in long term care is preferred, but all experience levels will be considered. A very strong understanding of regulatory compliance and patient care coordination is a must. Come see what makes us different. Send resume to dmaletich@avenueatwooster.com or come in person to 1700 E. Smithville Rd. in Wooster.

AUTO SALES One of the area's premier auto dealerships has an opening for an aggressive and enthusiastic sales professional. Previous sales experience in some field preferred. Earn an above average income with one of the strongest and most unique pay plans in the industry. Benefits include demo, hospitalization, 401(k), paid vacation, 5 day work week-NO SUNDAYS. e-mail resume to: employment@nicholsonauto.com Nicholson Chevy-Buick -GMC, Millersburg, Ohio

SOCIAL WORKER DESIGNEE! Experience with professional documentation preferred. Full-Time Monday-Friday. Applications are accepted at: Glendora Health Care Center, 1552 N. Honeytown Rd, Wooster, OH 44691 OR Email resume to dhess@glendoracarecenter.com

Would you love to work at a BIRTH CENTER?? Come join us! We are hiring and have the following positions available!
The MotherCare Center, a Millersburg area Birth Center, serving expectant and new mothers is hiring for the following positions:
OFFICE ASSISTANT: This position includes assisting our office manager in the simple, everyday tasks of running the birth center (helping with light office work, answering phones, scheduling appointments, tidying up, etc.). Hours are 15-20 hours a week; afternoons, with the opportunity to pick up more hours if desired.
BIRTH ASSISTANT: This position includes assisting our Certified Professional Midwife at births at our Birth Center. No experience is required, but you will need to be able to follow directions well, function well within a team, and be willing to learn the skills needed to assist the midwife during birth and immediate postpartum according to current safe standard of practice protocols. You will need to have your own transportation and a cell phone where you can be reached at any time during your scheduled shifts on call. Training will be provided, number of shifts committed to per week/ month has some flexibility.
POST PARTUM CARE GIVER: This position includes helping to care for mothers and babies after the birth. Duties include making sure our mamas and babies have their needs met and are comfortable and rocking the baby if mama wants to sleep. You will need to have your own transportation and a cell phone where you can be reached at any time during your scheduled shifts on call. Training is provided and the number of shifts committed to per week/ month has some flexibility; both day and night shifts are available. Please mail or email us for more information or to submit your resume or to request an application at: mothercareoffice@gmail.com or 788 E Jackson Street, Millersburg OH 44654. Be sure to make a note on your correspondence as to what position you are applying for. No calls please.

First Shift Reel Room Operator Are you somewhat mechanically inclined? Do you have basic computer skills? Do you have a valid driver's license? Are you able to operate a tow motor? Do you have a high school diploma or GED Equivalent? Are you able to climb stairs, ladders, stoop, stand and walk for extended periods of time? If you've answered Yes to all the above questions then you're qualified for this open position at The Daily Record. We are looking for a motivated individual to join our press crew full time as a reel room operator. The duties of this position are to prepare rolls of newsprint for production, keep accurate records of newsprint used, assist in make ready set up for press runs while practicing safe work habits at all times. This is a full time, first shift, entry level position. Benefits available are; Medical, Dental, Vision, Life Ins., 401K with company contribution, paid vacations, uniforms are provided, and more. Mail or email resumes to the following address. No phone calls please. The Daily Record 212 E. Liberty Street Wooster, Ohio 44691 Attention: Ed Perry, Press Manager eperry@the-daily-record.com

The Ashland (OH) Times-Gazette is hiring a full-time sports reporter who loves the challenge of telling compelling stories in digital and print environments. Candidates are expected to be self-starters who are good at generating story ideas. Examples of your work should show well-developed reporting and writing skills, as well as the ability to shoot photos and video while engaging readers via social media. Must have a good knowledge of AP style; at least one year's professional experience is preferred, but recent graduates with significant college experience and internships will be considered. Budgeting abilities also a plus, making this a great position to develop a well-rounded set of skills. We focus our coverage on eight area high schools, as well as a Div. II university in town that is always nationally ranked in a number of sports. A GateHouse Media Ohio property, we recognize and appreciate the benefits of diversity in the workplace. People who share this belief or reflect this diverse background are encouraged to apply. The Times-Gazette is an Equal Employment Opportunity Employer. To apply, send a resume, a cover letter and links to your best work to: Sports Editor Mike Plant, mplant@times-gazette.com.

The Ashland Times-Gazette is hiring a part-time Sports Clerk, an evening position, approx. 7-10 p.m. nightly, in our Ashland office, mostly weeknights and the occasional Saturday. Candidates should have strong typing skills, as well the ability to work quickly and accurately. A knowledge of sports is preferred, with writing skills a plus. To apply, email Sports Editor Mike Plant at mplant@times-gazette.com.

The Daily Record in Wooster is hiring a part-time Sports Clerk, an evening position, approx. 7-10 p.m. nightly, in our Wooster office. Candidates should have strong typing skills, as well the ability to work quickly and accurately. A knowledge of sports is preferred. To apply, email Sports Editor Mike Plant at mplant@the-daily-record.com.

PART TIME WORK Looking for a part-time job? The Daily Record is looking for part time workers to work the in the inserting department. This position pays \$10 per hour. This job involves inserting advertisements into newspapers and requires lifting and the ability to move at a fast pace. These positions are first and third shifts. Applications can be filled out at the Printing Facility at 1466 Enterprise Parkway, Monday-Friday 8-4 pm. Please no phone calls.

DAILY RECORD Carriers Needed If you would like to have your name put on our list of prospective carriers or drivers in your area, simply call the circulation department at 330-264-1125 ext 2257 or 1-800-686-3958, or stop by our office at 212 E. Liberty St., Wooster. Please refer to the individual route number when calling. There is no collecting of money from any of our customers on any of our delivery routes. CALL TODAY!!

WAYNE COUNTY DOG SHELTER CLEANER (PART-TIME) Wayne County Commissioners are currently accepting applications for this job opening. For complete details and the required application, please visit <http://www.wayneohio.org/employment-opportunities> or visit the Wayne County Commissioners, 428 W. Liberty St, Wooster. Questions: (330) 287-5409. Applications due 8/1/18.

Pine Tree Barn lunch restaurant has an immediate opening for line cook and prep. Experience preferred but not required. Apply in person T, W or Thu 9a-11a or 3p-4:30p, or at Indeed.com. 330-264-1014.

Auntie Ann's Pretzels inside Wooster Walmart is looking for energetic personalities that love to serve guests the best tasting pretzel snacks. PT or FT. We can find a schedule that will work with yours. Free uniforms, fun work environment, local family owned business. Come join our crew. Call 330-465-7495 to inquire or stop by and fill out an application on site.

Instructor, Ag Mechanics - Wayne County Schools Career Center. For more information or to apply visit www.wccsc.org click EMPLOYMENT OPPORTUNITIES (bottom LEFT of page).

PERSON NEEDED to join a team of caregivers for an elderly woman. Must have transportation. Mainly overnight shifts & some Saturdays & Sunday. (330) 698-1414.

State Tested Nurse Aide Apostolic Christian Home has openings for STNAs. We offer competitive wages, pay for experience and have great shift differential compensation. Other benefits include health and various insurance offerings, retirement plan, and paid time off. We are looking for STNAs to come and join our team to provide quality care to our residents with love, respect, and compassion. View us on line to learn more about our 5 star rating at www.apostolichome.org. Apply on-line or visit our facility to fill out an application. Please contact Shelly Sera, Director of Nursing shelly@apostolichome.com 10680 Steiner Road Rittman, OH 44270 Phone 330-927-1010 Fax 330-927-1020

***Glendora's email system is no longer working. If you emailed your resume and did not hear back from us, please re-email to dhessghcc@yahoo.com.* SOCIAL WORKER DESIGNEE! Experience with professional Documentation preferred.** Full-Time Monday-Friday. Applications are accepted at: Glendora Health Care Center 1552 N. Honeytown Rd Wooster, OH 44691 OR Email resume to dhessghcc@yahoo.com Physical Plant Director Maintenance Director General knowledge and experience in Electrical, heating & AC, painting, etc. Candidates must be able to work well with people as this is a supervisor role. Position is a M-F with On call for flexible time. Applications are accepted at: Glendora Health Care Center 1552 N. Honeytown Rd Wooster, OH 44691 OR Email resume to dhessghcc@yahoo.com Business Office Manager! Monthly billing cycle, medical billing, Follow up aging calls experience preferred. Full-time Monday-Friday. Applications are accepted at: Glendora Health Care Center 1552 N. Honeytown Rd Wooster, OH 44691 OR Email resume to dhessghcc@yahoo.com HOUSEKEEPING STAFF! Full-time or part-time positions available. Day shift, every other weekend. New wage scale plus experience pay. Applications are accepted at: Glendora Health Care Center 1552 N. Honeytown Rd Wooster, OH 44691 OR Email resume to dhessghcc@yahoo.com

Physical Plant Director Maintenance Director General knowledge and experience in Electrical, heating & AC, painting, etc. Candidates must be able to work well with people as this is a supervisor role. Position is a M-F with On call for flexible time. Applications are accepted at: Glendora Health Care Center 1552 N. Honeytown Rd Wooster, OH 44691 OR Email resume to dhess@glendoracarecenter.com

Front Desk and Assistant Positions We are a periodontal office in two locations with two valuable employees retiring. We need a business team member and dental assistant team member. The Front Desk member will join a team of two other energetic, goal oriented people. The Dental Assistant member will join a professional team of Dental Assistants and Dental Hygienists all working toward teamwork, excellent patient care and innovative periodontal therapy. We offer employees 401k, C.E.s, vacation, sick pay, bonuses and uniforms. Business Team applicants may email resumes to Megan@matiaperio.com Dental Assistant applicants may email resumes to Chrissy@matiaperio.com

A Bloomington Medical Services position. Bloomington Medical Services is an affiliate of Wooster Community Hospital. Part-time LPN position available in a medical office in a busy, growing company. Minimum one year experience preferred. Excellent interpersonal skills, ability to multi-task, & EHR experience required. Great benefits. Email resume to mporr@wchosp.org; mail to Bloomington Medical Services LLC, 1761 Beall Avenue, Wooster, OH 44691; or fax to 330-263-8174. EOE

OFFICE PERSONNEL Immediate opening. Previous receptionist, cashiering & computer experience necessary. Accounts receivable & payables helpful. Must have mature nature, good phone etiquette, be people oriented & organized. E-mail resume in confidence to: employment@nicholsonauto.com or mail it to Nicholson Chevrolet 7190 ST. RT. 39 Millersburg, OH 44654

AUTO TECH GM or ASE certification preferred. Must have own hand tools. Diesel experience a plus. We offer on-going training, retirement plan, hospitalization, uniforms, paid vacation, above average flat rate pay scale for the right experienced person. No Saturdays. E-mail resume to: employment@nicholsonauto.com Nicholson Chevrolet, Buick GMC Millersburg, O

"PART TIME" Easy Weekend Work; set and remove Directional Signs in new home development communities... Pay is \$40. Per Weekend, Per Community. For more information, contact Jerry at jerrycomunale@gmail.com

CLASS A or B DRIVER NEEDED Established local Wooster Company looking for a dependable driver for daily deliveries to NE Ohio customers. Home EVERY night. Must have good driving record & valid Class A or B license. Work schedule is M-F. Competitive pay. Send resumes to: "Box 6" 212 E. Liberty St. Wooster OH 44691

Local construction company in the Wooster area is looking for a DRIVER/ WORKER to drive a crew & work with the crew. We will supply truck. Needs to have good driving record. Average 50-55 hrs. week. Contact Craig 419-908-3664

NEED MONEY FOR THE SUMMER? WELL LOOK NO FURTHER THAN MANCAN! WE ARE SIZZLING WITH JOBS! Over 150 openings available in Holmes and Wayne County Full time and part time positions! All shifts available. 2 forms of Govt ID required Mancan- 34 S Clay St, Millersburg, OH 330-674-5627 Applications Mon-Fri 8-4pm Mancan- 435 Beall Ave, Wooster, OH 330-264-5375 Applications Mon-Fri 8-4pm

Now hiring ALL Positions, Full time 1st & 2nd Shift. Just Mikes Jerky Co. is growing and seeking qualified candidates for Team Leaders, Entry Level Office Support, Machine Operators & Packaging. Candidates will need to be able to multi-task & work in a fast-paced environment. Excellent attendance a must! Pay is based on experience & position. Quarterly & year-end bonus potential!! Apply in person Mon-Fri 9am-Noon at 711 West Smith Rd, Medina.

DRIVER/ WORKER wanted on construction crew (330) 763-4922

DRIVER/ WORKER for roofing & siding jobs, no exp. necessary. Call (330) 806-4579.

WANTED PART time driver for this fall and winter, prefer mid to older man (330) 698-3301

SAFE CLEAN Sensible Driver for construction crew for month of July & August. Leave message at (330) 803-7337

EXP. F/T Maintenance Tech for local apt. comm. Rel. transport required. Call (216) 221-1754 to apply.

JANITORIAL COMPANY has immediate P/T evening openings in Wooster. Call (330) 201-3663.

TRI-STATE TREE Service is hiring. Clean valid driver license required. Call Lucille (330) 231-3685

DOMETIC is seeking skilled production assembly workers and material handlers to work 1st shift. Direct hire positions with a starting wage of \$11.00 per hour available. Prior assembly work and blue print reading a plus. Applications are available at Dometic, 13128 SR 226, Big Prairie, OH 44691. No phone calls please. Equal Opportunity Employer

F/T & P/T CLASS A Local Route, Home every night Paid medical insurance. Matching IRA retirement plan. Paid vacation. (330) 683-2807

DRIVER/ WORKER Needed remodeling, roofing, and siding, L&E Home Improvement, Fredericksburg, OH call for more info (330) 749-7738

HELP WANTED at KWJ Builders- Driver/ Worker on framing crew. Based near Berlin. Paid holidays & vacation. Call Willis (330) 231-0752