Ohio Department of Job and Family Services

REQUEST FOR CASH, FOOD, AND MEDICAL ASSISTANCE

Office Use Only - You will be given an appointment date and tir	ime after you complete the following application.
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Appointment Date:	

Appointment Time: _

How do I apply for assistance?



You will need to:

- 1. Complete this application.
- 2. Submit this application to your local County Department of Job and Family Services (CDJFS).
- 3. Complete an interview.
- 4. Provide verification for the programs for which you are applying. Verification is explained on the next page.

Do you need help completing this application?

- 1. **If English is not your primary language:** The CDJFS will provide someone who can help you understand the questions on this application at the interview.
- 2. If you have a disability, are hearing-impaired or visually-impaired: We will help you complete this application and the interview.
- 3. We will also help you at other times, such as: When you report changes, or when you have questions about your case.

How do I complete this application?



- Fill out this application: Answer as many questions as you can on the application. You have the right to apply for assistance the day you contact your local CDJFS.
- 2. If you cannot fill out this application today: Fill out page one of the application with your name, address, and signature and turn it in to your local CDJFS office so that we can provide assistance from today if you are eligible. You can fill out the rest of the application at home and return it to your CDJFS office.
- **3. Applying for someone else:** You can choose someone to apply for assistance for you. This person is called an authorized representative. If you are applying for someone else, answer the questions as they relate to that person.

Where do I turn in this application?

1. Turn in the application to your local CDJFS office: This will start the application process for all assistance programs. Office hours vary by county. To search for your county office go to http://jfs.ohio.gov/County/County_Directory.pdf

How do I complete the interview?

- 1. **Your interview:** The county agency will provide you notice of the time, date and location of your interview. Your interview may be a telephone interview, office interview or a home visit.
- 2. **Missed Interview:** If you miss your interview, the county agency will notify you of the missed interview and explain that you are responsible for rescheduling. If you do not contact the county agency within 30 days from the date you file this application, we may deny your assistance and you will have to reapply.
 - -- Please keep this page for your records. --

What type of verification do I need?

The table below lists the items required for each program you are applying for. Contact your local CDJFS for examples of the documents you can use as proof. If you can't bring everything, come to the interview anyway and we will help you.

- If you are not a U.S. citizen and are only applying for alien emergency medical assistance, you do not have to verify your citizenship status or immigration status, or provide a social security number.
- Your food assistance amount may increase if you also bring proof of the following costs: child/dependent care, child support paid for children not living with you, housing, utilities, medical costs for people with disabilities or for people who are over age 60 (including prescriptions).

	Cash Assistance	Food Assistance	Medical Assistance Families and children	Medical Assistance Aged, blind or disabled
Proof you have applied for a Social Security Number (if you don't already have one)	✓	✓	✓	✓
Permanent Resident Card ("green card") or other INS documentation if not a U.S. citizen	✓	✓	✓	✓
Proof of U.S. citizenship if a U.S. citizen	✓		✓	✓
Proof of income or any other money coming into your household (such as pay stubs, tax records, award letters, child support)	✓	✓	✓	✓
Most recent statements for any bank accounts (such as checking, credit union, savings)	✓			✓
Proof of ownership of vehicles (such as car, truck, motorcycles, boats, RVs)				✓
Proof of current value of stocks/bonds, certificates of deposit, life insurance, trusts, annuities	✓			✓
Proof of identity	✓	✓		
Proof of any child/dependent care costs	✓	✓	✓	
Proof of any child support paid for children not living with you	✓	✓	✓	✓
Proof of any housing and utility costs		✓		✓
Proof of any medical costs for people with disabilities or for people who are over age 60 (including prescriptions)		✓		✓
Proof of any health insurance			✓	✓

When will I receive assistance?



Cash and food assistance: We base eligibility for the cash and/or food assistance programs on the date we get your signed and dated application. Your eligibility for these programs is determined within 30 days from the date we receive your signed and dated application.

Medical assistance: We base eligibility for medical assistance on the date we get a signed and dated application. Your eligibility should be determined within 30 days unless you are claiming a disability. If you are claiming a disability, your eligibility should be determined within 90 days. We will also explore medical assistance for the 3 months before the month we get your application.

What if I need food right away?



If you need food assistance right away, and are not currently receiving it: Answer the questions on pages one and two of the application. You may qualify to get food assistance quicker.

Do I have to be a Citizen?



No. Please do not let fear of the U.S. Citizenship and Immigration Services (USCIS) keep you from seeking needed assistance for your family. Many immigrants can receive cash, food, and medical assistance. Also, alien emergency medical assistance is available without regard to your immigration status.

What other services are available?

You may be eligible to receive other services such as: Child care assistance, prenatal care, housing costs, work skills, and help getting a job. These services may require a separate application. Ask your caseworker about these services. If you need help with child care costs, contact your local CDJFS for a child care application.

-- Please keep this page for your records. --

REQUEST FOR CASH, FOOD, AND MEDICAL ASSISTANCE

1. VOTER REGISTRATION APPLICATION ATTACHED- ASSISTANCE AVAILABLE If you are not registered to vote where you live now, would you like to apply to register to vote here today? YES, I want to register to vote. NO, I do not want to register to vote. If you do not check either box, you will be considered to have decided not to register to vote at this time. 2. Tell us about you (the applicant) Office Use Only Complete this section for you or for the person for whom you are applying. Date Received: _ Middle Initial First Name Application Number:__ Case Number: Last Name Expedited Food Assistance: Yes ☐ No PRC Requested: ☐ Yes ☐ No Are you: Do you need any of the following services? ☐ No Child Care Requested ☐ Yes Other: ☐ Visually Impaired ☐ Interpreter ☐ Hearing Impaired ☐ Sign Language Have you, or anyone living with you, ever received cash, food, or medical assistance? \square Yes \square No Where (City/County/State): If yes, who: 3. Tell us how to reach you Complete this section for you or for the person for whom you are applying. Street Address ☐ Check here if you are homeless County Zip Code City State Phone Number Additional Phone Number E-mail Address Best Time to Call Mailing Address (if different): Street Address City County State Zip Code 4. Tell us if you are an authorized representative An authorized representative is someone who assists the applicant by completing the application process. If you are filling out this form as an authorized representative, please fill out the following. Middle Initial First Name Last Name Street Address City County State Zip Code Best Time to Call Phone Number Additional Phone Number E-mail Address 5. Sign Here Signature of Applicant or Authorized Representative **Print Name** Date

JFS 07200 (Rev. 9/2014) Page 1 of 4

6. Tell us if you need food assistance right away				
These questions will help us decide if you qualify to get food assistance benefits quicker. How many people live with you and buy, fix, and eat meals with you?				
Answer the following questions for only the people who buy, fix and eat meals with you.				
Is your total gross income before taxes for the current month less than \$150?	☐ Yes	☐ No		
Is your total net income after taxes and paying for such things as housing costs, child/dependent care costs, or child support payments for the current month zero?	☐ Yes	□No		
Are your total resources in cash, checking, and savings accounts less than \$100?	☐ Yes	□No		
Are your monthly rent or mortgage and utilities (such as gas, electric, water, and phone) more than your total monthly gross income before taxes?	☐ Yes	□No		
Are you a migrant or seasonal farm worker?	☐ Yes	□No		
7. Tell us about the people in your home				
 You must list everyone who lives with you even if they are not applying. Please be sure to list your name first. If you need more space, attach a separate piece of paper. Social Security Number: You only have to list a social security number for someone who is applying for cash, food, or medical assistance. You do not have to provide a social security number for someone applying for alien emergency medical assistance. U.S. Citizen: You only have to indicate if someone is a U.S. citizen if they are applying for cash, food, or medical assistance. Sex (gender): If your household is only applying for food assistance, you do not have to complete the sex 				
 (gender) question. Race/Ethnicity: Title VI of the Civil Rights Act of 1964 allows us to ask for racial/ethnic (Hispanic or Latino) information. If you do not want to give us this information, it will have no effect on your case. If you do not give us this information, the worker will enter an answer. 				

Sex Relationship U.S. Hispanic to You Citizen or Latino Name (spouse, son, **Social Security** Write Write Write (First, Last) friend, etc.) Number Date of Birth M or FY or NRace Y or NSelf Are you married? ☐ Yes ☐ No Spouse's name: _ Are you, or anyone you are applying for, pregnant? Only answer if applying for cash or medical assistance. ☐ Yes ☐ No If yes, who? _ Do you, or anyone you are applying for, need nursing home / in-home care? ☐ Yes □ No If yes, who? __ What is your preferred language? Spoken: _ Written: _

JFS 07200 (Rev. 9/2014) Page 2 of 4

7. Tell us about the people i	n your home (conti	nued)		
Is anyone 60 years of age or o	Ider? 🗌 Yes 🗌	No		
If yes, answer the questions in this	section. If no, please skip	to question 8.		
Is this person(s) receiving disa		☐ Yes ☐ No		
If yes, from what source?				
Is this person(s) unable to pre	pare meals due to a d	disability? 🗌 Ye	es 🗌 No	
If you answered "Yes" to the last separately from the other peop) wish to receive food	assistance
8. Tell us about your finance	es			
Will you or the people in your	home receive income	e this month?	Yes No	
Income refers to all the money th child/spousal/medical support, divided veterans Benefits, etc.				
If yes, please complete the tab	le below.	1		
Name	Type of Income	Amount of Income (before taxes)	How Often Received (weekly, bi-weekly, etc)	Date Last Received
	<u>, , , , , , , , , , , , , , , , , , , </u>	((, , , , , , , , , , , , , , , , , , ,	
How much do you and the ped accounts, annuities, stocks, of Give your best estimate of the total: Did anyone in your home leav	or bonds)? \$e a job or lose a job v	vithin the last 60 d	ays? ☐ Yes ☐	No
If yes, who?		When?		
For what reason?				
Is anyone in your home on str	-			
If yes, who?				
9. Tell us about your expens	202			
Which expenses do you and the		ma nav2 Chaak all th	at apply Liet the amount	for each
expense.	ie people ili your iloi	ne pay? Check all ti	iat appiy. List the amount	ioi eacii
☐ Day care costs for a child o	or other dependent(s)			
Estimated amount paid per month:	• • • • • • • • • • • • • • • • • • • •	<u> </u>		
If you need help with child care costs, contact your local CDJFS for a child care application.				
Child/spousal/medical support payments Estimated amount paid per month: \$				
Medical expenses for anyor bills, prescriptions, health insurance you entered in the check box above	premiums, or other med	lical services. Do not	include any medical supp	ort payments
☐ Rent / Mortgage payments				
Estimated amount paid per month:	\$			
Utilities – Please check the utilities you pay for below.				
Do you pay for heating and/or Gas Water				
air conditioning?	<u> </u>	lephone rbage	☐ Sewer ☐ Other	

JFS 07200 (Rev. 9/2014) Page 3 of 4

10. Signature of person who completed this application

By signing this application:

- I understand the questions on this form and certify, under penalty of perjury, that all my answers are correct and complete to the best of my knowledge, including information about the citizenship or alien status of each household member applying for assistance.
- I state under penalty of perjury I have disclosed all annuities and other similar financial devices in which I and/or my spouse have any interest.
- I understand and agree to provide documents to prove what I have said.
- I understand and agree that the CDJFS may contact other persons or organizations to obtain the necessary proof of my eligibility and level of assistance.
- I understand that by signing this application and receiving Ohio Works First, I am assigning to the State of Ohio any
 rights to child/spousal support that is owed to me and/or the minor children in the assistance group during the Ohio
 Works First eligibility period.
- I understand that by signing this application and receiving Medicaid, I am assigning to the State of Ohio any rights to medical support and any rights to payments by a liable third party for medical assistance owed to me and/or to the minor children in the assistance group during the Medicaid eligibility period.
- I understand that I may be required to cooperate with the child support enforcement agency in establishing paternity
 or establishing or enforcing a support order. If I am required to cooperate with the child support enforcement agency,
 a referral will be submitted to the agency on my behalf. I also understand that if I am not required to cooperate with
 the child support enforcement agency, I may request child support services by completing the JFS 07076 "Application
 for Child Support Services."
- I understand that in some instances, I may be asked to give consent to the CDJFS to make whatever contacts are necessary to determine my eligibility.

Signature of Applicant or Authorized Representative	If Authorized Representative, Relationship to Applicant	Date	

11. What to do when you complete this application

Return this application to your local County Department of Job and Family Services office.

To search for your county office go to http://jfs.ohio.gov/County/County_Directory.pdf

Your civil rights

This institution is prohibited from discriminating on the basis of race, color, national origin, disability, age, sex and in some cases religion and political beliefs. The U.S Department of Agriculture also prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination with USDA Program Discrimination Complaint Form, USDA, complete the found http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the State Information/Hotline Numbers (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.To file a complaint of discrimination regarding a program receiving Federal financial assistance through the U.S. Department of Health and Human Services (HHS), write: HHS Director, Office for Civil Rights, Room 515-F, 200 Independence Avenue, S.W., Washington, D.C. 20201 or call (202) 619-0403 (voice) or (800) 537-7697 (TTY).USDA and HHS are equal opportunity providers and employers.

To file a complaint with the Ohio Department of Job and Family Services (ODJFS) write: ODJFS, Bureau of Civil Rights, 30 E. Broad St., 30th Floor, Columbus, OH 43215 or by fax at (614) 752-6381; or call (614) 644-2703 (voice), (866) 227-6353 (toll free), or (866) 221-6700 (TTY).

JFS 07200 (Rev. 9/2014) Page 4 of 4

■Voter Registration and Information Update Form■

Please read instructions carefully. Please type or print clearly with blue or black ink.

For further information, you may consult the Secretary of State's website at: www.OhioSecretaryofState.gov or call (877) 767-6446.

Eligibility

You are qualified to register to vote in Ohio if you meet all the following requirements:

- 1. You are a citizen of the United States.
- 2. You will be at least 18 years old on or before the day of the general election.
- 3. You will be a resident of Ohio for at least 30 days immediately before the election in which you want to vote.
- 4. You are not incarcerated (in jail or in prison) for a felony conviction.
- 5. You have not been declared incompetent for voting purposes by a
- 6. You have not been permanently disenfranchised for violations of election laws.

Use this form to register to vote or to update your current Ohio registration if you have changed your address or name.

NOTICE: This form must be received or postmarked by the 30th day before an election at which you intend to vote. You will be notified by your county board of elections of the location where you vote. If you do not receive a notice following timely submission of this form, please contact your county board of elections.

Numbers 1 and 2 below are required by law. You must answer both of the questions for your registration to be processed.

Registering in Person

time of the general election.

If you have a current valid Ohio driver's license, you must provide that number on line 10. If you do not have an Ohio driver's license, you must provide the last four digits of your Social Security number on line 10. If you have neither, please write "None."

Please see information on back of this form to learn how to obtain an absentee ballot.

Registering by Mail

If you register by mail and do not provide either an Ohio driver's license number or the last four digits of your Social Security number, you must enclose with your application a copy of one of the following forms of identification:

Current and valid photo identification, a military identification, or a current (within the last 12 months) utility bill, bank statement, government check, paycheck, or government document (other than a notice of voter registration mailed by a board of elections) that shows the voter's name and current address.

Residency Requirements

Your voting residence is the location that you consider to be a permanent, not a temporary, residence. Your voting residence is the place in which your habitation is fixed and to which, whenever you are absent, you intend to return. If you do not have a fixed place of habitation, but you are a consistent or regular inhabitant of a shelter or other location to which you intend to return, you may use that shelter or other location as your residence for purposes of registering to vote. If you have questions about your specific residency circumstances, you may contact your local board of elections for further information.

Your Signature

In the area below the arrow in Box 14, please write your cursive, hand-written signature or make your legal mark, taking care that it does not touch the surrounding lines so when it is digitally imaged by your county board of elections it can effectively be used to identify your signature.

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

	abcontoc bancti	FOLD HERE			
I am: ☐ Register	ng as an Ohio vot	er	my address	□Upda	iting my name
1. Are you a U.S. citizer 2. Will you be at least 1 If you answered NO	8 years of age on			Yes □ No)
3. Last Name		First Name	Middle 1	Name or Initial	Jr., II, etc.
4. House Number and Street (Enter	new address if changed)	Apt. or Lot#	5. City or Post	Office	6. ZIP Code
7. Additional Mailing Address (if necessity)	ssary)		8. County (where you live	ve)	FOR BOARD USE ONLY SEC4010 (Rev. 4/15)
9. Birthdate (MO-DAY-YR) (required)	10. Ohio Driver's License No Last Four Digits of Socia (one form of ID required	al Security No.	11. Phone	No. (voluntary)	City, Village, Twp.
12. PREVIOUS ADDRESS IF UPDA	TING CURRENT REGISTR	RATION - Previous House Number	and Street		Ward
Previous City or Post Office	Col	unty	State		Precinct
13. CHANGE OF NAME ONLY For	ner Legal Name	Former Signature			School Dist.
14. I declare under penalty of	Your Signat	ure ↓ Date	/ / IO DAY YE		Cong. Dist. Senate Dist.
election falsification I am a citizen of the United States, w have lived in this state for 30 days immediately preceding the next election, and will be at least 18 years of age at the		v			House Dist.

To ensure your information is updated, please do the following:

- 1. Print this form.
- 2. Complete all required fields.
- 3. Sign and date your form.
- 4. Fold and insert your form into an envelope.
- 5. Mail your form to your county board of elections. For your county board's address please visit www.OhioSecretaryofState.gov/boards.htm.

If you have additional questions, please call the office of the Ohio Secretary of State at 877-SOS-OHIO (877-767-6446).

HOW TO OBTAIN AN OHIO ABSENTEE BALLOT

You are entitled to vote by absentee ballot in Ohio without providing a reason. Absentee ballot applications may be obtained from your county board of elections or from the Secretary of State at: www.OhioSecretaryofState.gov or by calling (877) 767-6446.

OHIO VOTER IDENTIFICATION REQUIREMENTS

Voters must bring identification to the polls in order to verify identity. Identification may include current and valid photo identification, a military identification, or a copy of a current (within the last 12 months) utility bill, bank statement, government check, paycheck, or other government document (other than a notice of voter registration mailed by a board of elections) that shows the voter's name and current address. Voters who do not provide one of these documents will still be able to vote by providing the last four digits of the voter's Social Security number and by casting a provisional ballot pursuant to R.C. 3505.181. For more information on voter identification requirements, please consult the Secretary of State's website at: www.OhioSecretaryofState.gov or call (877) 767-6446.

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