



**Ashland
County**

15 West 4th Street
Ashland, Ohio 44805
419-282-5052 – phone
419-282-5006 – fax

OhioMeansJobs.com

A Proud Partner of the American Job Center network

Ashland – Holmes – Wayne

May 6, 2019

The Ashland County Commissioners are seeking a business administrator (30 hours per week, which includes health insurance and other benefits). This is an exempt, unclassified position. Qualifications: Previous experience, including a working knowledge of personnel laws, human resource and benefits administration, and some experience with Website design. Good oral and written communication skills. Applicants may apply by submitting a cover letter detailing your qualifications as they relate to the specified qualifications, a current resume, and references. Application deadline: by 2 p.m. on April 22nd. Send letter and resume to Gail Crossen, Clerk, Ashland County Commissioners Office, 110 Cottage Street, Ashland, Ohio 44805. This notice is posted on Ashland County's Internet Web Site and may be accessed at www.ashlandcounty.org. Ashland County is an equal opportunity employer By Order of the Ashland County Commissioners By: Gail Crossen, Clerk

Applications are being taken for seasonal flagger for the Ashland County Highway Department.

Must be at least 18 years of age, valid driver's license with no citations within the last three years. This appointment will be for 14 weeks or less. Applications will be accepted from all qualified applicants until May 17, 2019. A job description stating required qualifications as well as application instructions may be obtained from the Ashland County Engineers Office, 1511 Cleveland Avenue, Ashland, OH 44805. It is also available online at www.ashlandcounty.org/jobs The office of the Ashland County Engineer is an EEO employer.

Financial Planning Firm is looking for an honest, mature hard-working Administrative Assistant.

Individual must be good with the public and gets along with co-workers. Duties include: Data entry; Report preparation and client contact. Individual must be proficient in: QuickBooks; Excel; Outlook and Word. Send reply to: Box 6145 c/o Ashland Times-Gazette, 40 East Second Street, Ashland, OH 44805

The City of Ashland has openings for a full-time Diesel Mechanic, a full-time GIS Analyst, and full-time and part-time Transit Drivers. Applications and Civil Service Tests are due by May 17, 2019. For more information visit: www.ashland-ohio.com. Equal Opportunity Employer.

VETERANS: The Wayne County Veterans Service Commission will accept applications for a part-time passenger van operator to attend to and transport veterans to VA hospitals and clinics primarily in the Cleveland and Canton area. No CDL required. Must be reliable, dependable, have excellent people skills and a clean driving record. The starting wage is \$10.00 per hour with a raise after the probationary period. Applications will be accepted through May 15, 2019 and may be picked up at the Veterans Service Commission at 356 W. North St., Lower Level, Wooster. Applications are also available online on the Wayne County website. A Form DD-214 showing Honorable service is required at time of application. A background check will be conducted before employment. Applicants must pass a physical exam. Wayne County is an Equal Opportunity Employer.

JOIN THE TEAM AT ASHLAND HOME CARE!

A local employer since 1991. We are looking for STNAs, Home Health Care Aids and Nursing Students to help with all activities of daily living for our clients in the Ashland County Area. Currently looking to fill 1st & 2nd Shifts for part time and full time. Contact us at 419-289-1118 or email your resume to: services@ashlandhomecare.com

VISITATION SPECIALIST Wayne County Children Services is accepting applications for a part-time Visitation Specialist.

Visitation Specialists work directly with children and families to facilitate visits for clients of WCCS. Please visit our website (www.waynecsb.org) to learn more about this opportunity. No phone calls please. EOE.

General Maintenance Part-time Wayne County Public Library For more information see our website www.wcpl.info

Red Rover Maintenance Route Maintain cleanliness & general maintenance of Red Rover fuel service locations:

basic equipment maintenance, empty trash, restock fluids, receipt paper, towels, & stock restroom supplies. Plow, shovel, mow, paint, etc. PT to FT seasonally. Valid driver license with clean record only.

To apply: mike.mccurdy@santmyer.com or call (330) 262-6501 EOE

WAYNE COUNTY ENGINEERS OFFICE SUMMER HELP Are you looking for a summer job? Do you enjoy working outdoors? FLAGGERS - Temporary position; valid State of Ohio driver's license with acceptable record; 18 years of age or older.

Under direction, the Flag Person performs unskilled and semi-skilled labor on county roadways, bridges and related areas. May include culvert inspection, setting traffic counters, vehicle cleaning and mowing. Starting Pay: \$11.00/hr. Written applications required and accepted April 29, through May 9th, 2019 at the Wayne County Engineers Office, 3151 West Old Lincoln Way, Wooster, Ohio. Office hours are 6:00 AM to 4:30 PM (Mon.-Thur.). Blank applications are also available online at www.wayne-county-engineer.com. An EOE/Drug-free/ADA compliant employer.

Wayne County Engineers Office Full-time Position Available Engineering Technician I Under general supervision, the Engineering Technician I will perform duties as assigned including; inspection of road, bridge and culvert construction projects to established plans and specifications; inspection of county culverts, ditches and roads; review construction sites and issue permits; assists in preparing construction details and plans in CADD; assists county surveyor; assists in monitoring county force account work. A high school diploma, coursework in civil engineering and/or construction technology, drafting and CADD, a minimum of three (3) years' experience in construction and/or construction inspection or an equivalent combination of education, training and experience; a valid Ohio driver's license and an acceptable driving record. Applications required and accepted May 6th through May 16th, 2019 at the Wayne County Engineers Office, 3151 West Old Lincoln Way, Wooster, Ohio. Application forms are also available on our website: www.wayne-county-engineer.com. An EOE/Drug-free/ADA compliant employer.

Loudonville Public Library is currently accepting applications for a Maintenance Assistant.

Part-time position. 15-20 hrs/week. The position starts at \$9.00/hour. Experience desirable but not expected. Resumes do not replace applications. Submit complete applications ONLY in person, via mail, or via email (applications@loudonvillelibrary.org). Incomplete applications and those not submitted as requested cannot be considered. Please see full post online or in library before calling with questions. Open until filled. EOE.

Loudonville Public Library is currently accepting applications for a Customer Service Assistant.

Part-time position, 24 hrs./week, starts at \$9.00/hour. HS diploma or equivalent. Experience desirable but not expected. Resumes do not replace applications. Submit complete application ONLY in person, via mail, or via email (applications@loudonvillelibrary.org). Incomplete applications and those not submitted as requested cannot be considered. Please see full posting online or in the library before calling with questions. Open until filled. EOE.

Teaching Assistant Precision Machining/CNC at WCSCC. Monitor student safety and lab procedures. Previous experience as a volunteer, tutor, mentor, aide or teacher is desirable. Minimum 5 years' experience in precision machining or CNC. School year 8:15am-2:30pm Visit www.wcsc.org to apply.

EXECUTIVE DIRECTOR Main Street Wooster Downtown Wooster is the cornerstone of the community, and Main Street Wooster is seeking an Executive Director to sustain and build on our award-winning downtown programs. The successful candidate will serve as a key community leader, provide strategic & operational direction, drive fundraising and be collaborative with all stakeholders. No phone calls please. A full job description can be found online at: www.mainstreetwooster.org/executivesearch. Please send resume to: executivesearch@mainstreetwooster.org

Wayne County Justice Center, Communications Division, 201 W. North St. Wooster, Ohio 44691

P: (330)287-5700 F: (330)287-5707

Wayne County Communications is currently accepting applications for part time dispatcher.

The position of public safety dispatcher requires a person who is able to gather pertinent information quickly and accurately, and relay that information to others. The position demands performance of several tasks simultaneously in an organized manner despite interruptions. A successful candidate for this position will have the ability to remain calm and even-tempered, emotionally stable, dependable, and courteous during the many stressful events that may occur. A significant amount of a dispatcher's time is spent dealing with the public via telephone; therefore, a dispatcher must be willing and able to be co-operative and helpful to those who call. Wayne County Communications personnel are required to work all shifts, weekends, and holidays. Good hearing, speech, and computer keyboarding skills are also necessary. If you feel as though you can meet the demands of this profession, submit your application. Each qualified applicant will, at a later date, be interviewed, and then be required to submit to a polygraph examination, criminal and traffic record check, and employment background investigation. Thank you for your interest. The position(s) currently available: PART TIME

Wayne County Care Center - Food Service Worker

Department: Dietary / Hours: 2:30 p.m. – 7:30 p.m. / Days: up to 4 days a week / Posting closes: 5/7/2019

The Wayne County Care Center is accepting applications for the position of Part-time food service worker for the County's 50 bed skilled/ intermediate nursing and 25 bed assisted living facility. The food service worker assists with prep work in the kitchen, washing dishes, plating and traying food, food service, and clean up. The food service worker must be capable of following direction in the kitchen, interacting with residents in a welcoming manner, and be physically capable of performing the duties. Please submit applications and refer questions to carecenter@wayneoh.org Applications may be obtained at the WCCC, 876 S. Geyers Chapel Rd, Wooster or downloaded from the website www.waynecountycarecenter.com Servsafe Certification preferred. Wayne County is an Equal Opportunity Employer.

Wayne County Care Center - STNA

Department: Nursing / Hours: 6 a.m. - 6 p.m., 6 p.m. – 6 a.m. / Days: PRN / Posting closes: Until filled

The Wayne County Care Center is accepting applications for the position of part-time as needed STNAs for the County's 50 bed skilled/ intermediate nursing and 25 bed assisted living facility. The STNA will be responsible for the direct care of the residents of the Nursing Facility. This includes transporting, assisting with serving food as needed, bathing, changing, personal care, changing bed linens, recording resident measurements and vitals, and assisting with turning/ positioning, in order to make the resident more comfortable. The STNA is the primary contact with the residents and must be caring, patient, and able to communicate with those who may not be able to communicate for themselves. Please submit applications and refer questions to carecenter@wayneoh.org Applications may be obtained at the WCCC, 876 S. Geyers Chapel Rd, Wooster or downloaded from the website www.waynecountycarecenter.com STNA certification required. Wayne County is an Equal Opportunity Employer.

Wayne County Care Center - LPN / RN

Department: Nursing / Hours: All shifts / Days: PRN / Posting closes: until filled

The Wayne County Care Center is accepting applications for the positions of part-time as needed LPNs and RNs for the County's 50 bed skilled/ intermediate nursing and 25 bed assisted living facility. PRN nurses will be responsible for providing the direct nursing care to the residents of the Nursing Facility and to provide guidance and assistance to the activities performed by nursing assistants and hospitality aides (this may include supervision of the shift.) Ensure that patient care is handled appropriately, including documentation and procedures, follow care plans, and that communication with other staff members pertaining to residents is provided in order to provide the best experience for the resident. Must participate in facility inspections as needed and perform administrative duties. Please submit applications and refer questions to carecenter@wayneoh.org Applications may be obtained at the WCCC, 876 S. Geyers Chapel Rd, Wooster or downloaded from the website www.waynecountycarecenter.com Experience in Long Term Care and PointClickCare is preferred. Wayne County is an Equal Opportunity Employer.

DAILY RECORD Carriers Needed

If you would like to have your name put on our list of prospective carriers or drivers in your area, simply call the circulation department at 330-264-1125 ext 2257 or 1-800-686-3958, or stop by our office at 212 E. Liberty St., Wooster. Please refer to the individual route number when calling. There is no collecting of money from any of our customers on any of our delivery routes. CALL TODAY!!

SMALL Animal Clinic Receptionist/Social Media Manager, P/T New Pittsburg Veterinary Clinic, Wooster
npvc@bright.net 330-264-7799

The Village of Shreve is currently accepting applications for part-time police officers with the potential for a full-time position. Contact Village Hall for an application and information. Shreve Village Hall, 150 West MConkey St., Shreve, Ohio 44676 330-567-2601

PT CLEANERS needed for cleaning company, evenings. Must be 18+, pass background screening, have transportation. Starting wage \$10/hr. Wooster area (330) 317-2287

LOCAL COMPANY seeking experienced Class A CDL drivers with clean driving record. Regional & local driver. Send resume to: reedh@rdexcavating.net or call (330) 624-0444.

Looking for Class A CDL Driver. Pay based on experience. Must have clean driving record. Miller Logging, Inc. (330) 466-5305

VAN DRIVER NEEDED AC Products Co., a Manufacturer of ceramic bath accessories located in Apple Creek, OH, has an opening for a part-time van driver. Must have a valid driver's license and a good driving record. Inquire at AC Products Co. M-F between the hours of 8 a.m. to 1 p.m. 4299 S. Apple Creek Rd. Apple Creek, OH 44606 Ask for Ervin Shrock. No phone calls please.

Looking for Driver/Worker for a construction crew in the Wooster/Holmesville area. Vehicle will be provided. No week-ends. Contact 419-908-3664.

LOOKING FOR experienced grapple skidder operator, running newer equipment. Pay based on experience. Miller Logging Inc. (330) 466-5305

LOT PORTER/ DETAIL DEPARTMENT

We are currently looking for a person to fill an opening in our Lot/ Detail Department. This person will need the ability to keep our new & used inventory in a ready to deliver condition. If you have the following qualities, Honest Dependable Hardworking Eye for Detail. Please apply in person at 1363 W. Old Lincoln Way, Wooster, OH 44691 EOE

TROYER CABINETRY: An opportunity to learn all phases of cabinet construction & installation. Must be 18. Experience a plus. Stop in or call 8234 CR 201, Fredericksburg (330) 600-7470.

FAMILY OWNED & operated business looking for light manufacturing help in outdoor related business, 1st & 2nd shift. \$13.50-\$16/hr. Transportation can be provided. Must be able to lift 50 lbs occasionally. (330) 674-0086

Matsos Restaurant needs Hostess/ Cashier, Servers & Kitchen Help. Please call: (330) 464-9245.

FARM HELP wanted:

Ohio State ATI dairy farm hiring part time for milking and feeding chores. 15-25 hrs/ week. Call (330) 698-1315.

Scotts Miracle-Gro, Orrville Plant has full time, direct hire positions available.

For more details & to apply, go to: www.scottsmiraclegro.com OTR Truck Driver R0733 Foreman (GM) R0368 Machine Op C (GM) R0736 Forklift Op D (Fert) R0444 Machine Op C (Fert) R3452

RETIRED AND need something to do? Looking for driver, part time. Will provide vehicle and fuel. Call (330) 473-9337

FULL TIME construction driver wanted. Needs to be capable to do ground work. 90% of work is local. We are based in Apple Creek. Needs to be dependable. Please call (330) 464-9044.

NOW HIRING Licensed Insurance Sales Professional

You will apply insurance knowledge & sales skills to increase the customers understanding of the value of insurance & cultivate long-term relationships as a trusted advisor. Sales experience is a plus. Email resumes to A0B5037@allstate.com

MECHANIC WANTED: Duties include, diagnosing, repairing and installing diesel and natural gas stationary engines and generators, in the field and in shop. Skills required in engine work, electrical, gas plumbing, welding, computers & diagnostics. Experience is a plus, but we will train the right person. We offer competitive wages based on experience, 401k matching, holidays and vacation. Apply in person or email jyoder@bunkerhillengine.com for application. Bunker Hill Engine, 6019 County Road 77, Millersburg OH 44654 (330) 893-0242

Cosmetologist / hairstylist applications being accepted. Please contact Vickie at (330) 263-6300

Hiring office help. Weekends a must. Apply within: Mohican Reservation 23270 Wally Rd in Loudonville

Don't walk, run to Manacan! We have great career opportunities for YOU!

Manacan is FREE to apply with and offers benefits! All shifts available! Industrial, clerical, food service, and sales positions offered Hurry in! These jobs won't last long! 2 forms Govt ID required 34 S Clay St, Millersburg OH 44654 330-674-5627

DUMP TRUCK DRIVER needed. Must have Class B CDL. 6 days/ wk. (330) 466-8275.

DRIVER WANTED for construction company, full or part time position available.

Benefits available for full time position. Also, laborer wanted, full time position available, year-round work, benefits, transportation available. For more details, call Myron (330) 390-0208

ROCK VALLEY FORESTRY is looking to hire a skidder operator, no experience needed, must have a driver's license & good work ethic. (330) 432-3925.

HANDYMAN NEEDED: Do you like a colorful job? Where every day is unique with challenging projects! Stop in person or call to see if it could be a good fit for you. Affordable Barn Company, 7676 CR 77, Millersburg. (330) 674-3001.

NEED DRIVER/worker for roofing crew, must be dependable with good driving record, no experience needed.

Call Heartland Roofing, (330) 763-1509.

HELP WANTED on framing crew. Triple M Construction. 330-340-2192

DRIVER/ WORKER WANTED for Amish Construction Crew.

Must have good work ethic. Paid holidays & vacation. Wooster, Shreve area preferred. (330) 621-8258

Country Corner Woodworking Help Wanted: Help needed in finish shop.

Competitive Wages & Paid holidays & Vacation. Good working environment. 8495 Fredericksburg Rd., Fredericksburg, OH 44627 Ph.330.695.4408 Ask for Wayne.

WANTED driver/worker for construction crew. Competitive wages. Paid holidays. Call 419-651-3272

HELP WANTED: Driver/Worker or Driver only for interior trim crew.

Dependable, Reliable, Experienced, Helpful. Ethical atmosphere. (330) 763-0937.

TRADEMARK EXTERIORS is looking for siding/window installers & service position.

If interested, please call (330) 893-0000

SPECIAL HEARTS WORKSHOP is looking for work that our handicapped clients can do by hand.

If you have anything available, please call JR Yoder at (330) 600-0839.

HELP WANTED: Person to drive & work on carpenter crew. Winesburg area. 330-340-2192

Help Wanted: Finish shop, no experience necessary, we offer benefits and competitive compensation, transportation available. Apply in person at Weaver Craft Finishing, 7035 Old Rte 39, Sugarcreek, OH 44681 ask for Matt Miller

NEEDED: Skidder operator with driver's license or timber cutter. Call Jonas at (330) 473-2348.

HELP WANTED!! Cashier

2-4 days per week. Stop in for application at Berlin Village Antique Mall, on corner of SR 39 & 62. (330) 893-4100.

Bed & Breakfast seeking part time housekeeping & help with running daily operations in Winesburg area.

(423) 754-2863

POLE BARN crew wanting dependable help. Experience preferred. (330) 763-4747

CHARM BUILDERS is accepting applications for an In-house Estimator.

Job includes drawing & is detailed. Construction experience is a must! Call (330) 893-7663 & ask for Reuben.

HIRING ROOFERS, exc. pay, paid vacation, bonus program, no stay away. Drivers a plus. (330) 473-7487

SIDING INSTALLER needed on siding crew.

Driver's license helpful but not needed. Sharp Run Siding (330) 674-2302 or (330) 231-0173

PLEASANT VALLEY Ready Mix is hiring drivers for ready mix trucks, Class B CDL required. Competitive wage with incentive pay & benefits. Apply in person at 550 Pleasant Valley Rd NW, Sugarcreek, OH 44681

1 DAY ONLY HIRING EVENT IN SUGARCREEK! May 16th 10:00 am-2:00 pm In the old Swissters parking lot, 1019 W Main St in Sugarcreek **Look for the Mancan tent! 45 openings! They won't last long! 1st & 3rd shift in Sugarcreek \$15/hr 1st shift in Winesburg \$11.00/hr 2nd shift in Winesburg \$13.25/hr Openings in Dover & New Philadelphia too. Bring 2 forms of govt ID. ?s call 330-343-5300

Billing Office Manager-Wastewater Full-time, M-F, starting at \$14.00. Responsible for all aspects of County Sewer

Billing: Supervising, data entry, monthly bill printing, mailing, receipts, reconciliation, customer service, and repair scheduling. Experience with computer software including Microsoft Office, E-mail, and adding machine preferred. Full job description and applications may be obtained at Board of Commissioners Office, Monday-Friday 8am-4pm or online at <https://www.richlandcountyoh.us/index.php/i-want-to/apply> Job applications and resumes must be submitted to: Richland County Board of Commissioners 50 Park Ave East, Mansfield, OH 44902. Application deadline is May 13, 2019 at 4:00 p.m.

Laboratory Technician-Wastewater Part-time, 25 hours per week M-F, starting at \$14.35.

This position is responsible for: Collecting and Analyzing Samples, Preparing Reports, and Maintaining the Lab and Equipment. Two years' experience in Wastewater operations is preferred, be able to obtain an Ohio Class 1 Wastewater Analyst Certification within 36 months and must hold a valid Driver's License. Full job description and applications may be obtained at Board of Commissioners Office, Monday-Friday 8am-4pm or online at www.richlandcountyoh.us/index.php/i-want-to/apply Job applications and resumes must be submitted to: Richland County Board of Commissioners 50 Park Ave West, Mansfield, OH 44902. Application deadline is May 20, 2019 at 4:00 p.m.

Maintenance Technician Plastic Injection Molding Company, Medina Co. Maintenance and repair of Cincinnati & Van Dorn machines, including all support equipment, \$15.00-\$18.00, Health & Dental coverage offered.

Email resume to: moldingmaintenance@gmail.com

IMMEDIATE employment opportunity. We offer \$9.00 starting pay and have Certified Operator Incentives available.

We pay shift premiums of \$.30 and \$.60 for 2nd and 3rd shifts. We are looking for dependable operators for all three shifts. Apply in person 9-4 at ABC Plastics, 140 West Drive, Lodi. Be prepared to be interviewed immediately. Come join our team.

OhioMeansJobs.com

Midwest Health Services - Position: Direct Care Staff / Full-time and Part-time.

Job ID: 207770551

The Midwest Mission for its Direct Care Staff is to provide person-centered, community-based supports to people with intellectual and developmental disabilities. We like to have fun while encouraging the hopes and dreams of the people we support! On any given day your job might include cooking and cleaning in the homes, going on an outing, and working with people who have various needs to meet their individual goals.

A Rewarding Opportunity: No experience required! On the job skilled trainings for: CPR/First Aid State issued Certification of Medication Delegation. Our team has years of experience and we take a step by step approach to training new employees. Career development and advancement opportunities; when management positions become available, we look to our own team first. Your Responsibilities Will Include: Learn the goals and supports required of the adults with disabilities receiving services. Provide guidance for safety, job coaching, and independence in community settings. Complete all documentation in a timely manner. Ensure a healthy and clean home environment. Work as a team with coworkers to create the best environment for everyone to succeed. Other duties as assigned in our pursuit to provide a great service! We Are Looking for Someone who has: A "Can DO!!!" positive attitude. A high school diploma or GED. A current Ohio Driver's License or State ID. Active Car Insurance (for those who meet driving requirements) What We Offer You: Benefits: Dental Insurance, Health Insurance eligible employees, Paid Sick Time, Paid Vacation for Full-time Positions, 401k with company matching, On the Job Skilled Training, Continuous Learning Opportunities, On-call Administrative Team Support, Incentive Programs, Performance based raises. Additional Information: To apply online please go to: www.midwesths.com and select the position by county. Check us out on Facebook. Other positions with similar duties include: State Tested Nursing Aide (STNA), Home Health Aid (HHA), Direct Support Professional (DSP), and Direct Care Professional.

Spherion Mid-Ohio – Shipping Clerk

Job ID: 207710145

A leading supply company in Ashland has entry-level Shipping Clerk positions available!

Part-Time, 1st Shift (11:00am – 4:30pm) Pay Rate = \$13.00/hr.

Responsibilities: - Communicate with the drivers to confirm dock locations and answer questions

Must have: - Great communication skills, - Strong people skills, - Must be at least 18 years old, - High school diploma

NOT required. Interested in this great opportunity?

Apply online anytime at WWW.MIDOHIOJOBS.NET and select Ashland as your office of interest or call 419-281-4600 for details. Spherion Mid-Ohio is an EEO/AA employer.