



**Ashland  
County**

15 West 4th Street  
Ashland, Ohio 44805  
419-282-5000 – phone  
419-282-5006 – fax

**OhioMeansJobs.com**

A Proud Partner of the American Job Center network

Employment Opportunities / Ashland – Holmes – Wayne

October 19, 2020

OhioMeansJobs Ashland County Center is open Monday through Friday from 8:00 am to 4:00 pm. Due to COVID-19, a face mask and body temperature check will be required for entry.

Search a comprehensive list of job opportunities in your area online at:

[www.ohiomeansjobs.com](http://www.ohiomeansjobs.com)

[www.careers.ohio.gov](http://www.careers.ohio.gov)

[www.coronavirus.ohio.gov/jobsearch](http://www.coronavirus.ohio.gov/jobsearch)

## Jobs/Help Wanted

(local listings from Ashland Times Gazette, The Daily Record, Holmes County Hub)

### FULL-TIME JOB OPPORTUNITY

Position: Clerical Specialist 2

Open Date: 10/13/20

Division: Support Unit

Closing Date: 10/23/20

**Ashland County DJFS is seeking a highly motivated and dedicated individual to join our team.**

**Primary Duties (non-exclusive):** Duties include: Answering telephone calls; Greeting and assisting people who enter the agency and determine the purpose of the visit; Preparing, analyzing, reconciling and filing reports, correspondence, records or other documents and/or entering data to update computer files; Sorting, scanning and retrieving documents to/from electronic imaging system; Assisting applicants; operate various small office machinery; other clerical duties.

**Qualifications:** Formal education in arithmetic that includes addition and subtraction and reading and writing common English vocabulary. Also requires one course or six months experience in typing or keyboarding and one course or six months experience in word processing. Or education, training and/or experience in an amount equal to the Minimum Qualifications stated above.

All positions are subject to employment verification, alcohol and drug screening, motor vehicle report check, criminal background check, and approval by the Ashland County Commissioners.

WHY WORK FOR ACDJFS???

• Health Care Benefits • Flexible Scheduling • Educational Incentives • Generous Leave - personal leave available for immediate use; compensatory time; vacation time; sick leave incentive program allowing accrual of additional leave or pay every 90 days. • Longevity Pay Increases • OPERS • Positive and supportive environment.

**How to Apply:** Interested candidates should submit: (1) a cover letter (2) a resume (3) a list with three professional references (4) and a completed civil service application to Julie Shay via email:

[Julie.Shay@jfs.ohio.gov](mailto:Julie.Shay@jfs.ohio.gov), online at [Ashlandjfs.org](http://Ashlandjfs.org), or by regular mail at: 15 West Fourth St., Ashland, Oh 44805.

**Maintenance Worker for Ashland County 40 hours per week Salary based on experience May be subject to 24-hour call. Must pass pre-employment physical and annual hearing test.** Job descriptions available at Commissioners Office, 110 Cottage Street, Ashland, Ohio. Application deadline is 3:00 P.M. Tuesday, October 27, 2020. Ashland County is an equal opportunity employer. By Order of the Ashland County Commissioners  
By: Gail Crossen, Clerk

**The City of Ashland has fulltime openings for Equipment Operators (CDL required), Service Workers (unskilled and semi-skilled labor), and Utility Operators.** For more information or to apply visit: [www.ashland-ohio.com](http://www.ashland-ohio.com). Equal Opportunity Employer. Mark Burgess Civil Service Secretary

### **Pentair is hiring!**

**Learn more about what current positions are open at [Pentair.com/Careers](http://Pentair.com/Careers)**

**Applications can be filled out online or in person at 1101 Myers Parkway, Ashland, Ohio 44805**

**D-R Services is accepting full-time applications working with individuals with developmental disabilities in a home setting. Hours may vary. Paid training, \$12.00 per hour, and benefits will start after 90 days.** Must pass a BCI/FBI background check and drug test. Must have a valid driver license. Apply in person at 1256 Center Street, Ashland, OH

**New Medicare/Medicaid Home Health Agency expanding into area. Need RNs, LPNs, STNAs, and HHAs.** 60 hours of training offered also. Call (419) 522-1313 Email: [info@dhulmarhhc.com](mailto:info@dhulmarhhc.com)

**Director of Nursing resumes are being accepted at Winchester Terrace Skilled Nursing & Rehabilitation Center in Mansfield.** Long-term supervisory or nursing management experience preferred. Selected candidate will have strong communication, clinical and leadership skills. Competitive salary and complete benefits package, including pension plan. Apply in person to: Brenda Wachtel, LNHA 70 Winchester Road, Mansfield, Ohio 44907 Or online at [www.winchesterterrace.com](http://www.winchesterterrace.com)

**Company Name: VGS, Inc. Job Title: Custodial Worker/Supervisor Shift: Part-Time, Monday-Friday 4:00 pm 8:30 pm Pay: \$11.00/Hour Location: Ashland, OH Primary Duties: Perform basic custodial work, oversee shift workers and ensure assigned responsibilities are completed \*Must pass a background check \*VGS, Inc. is an Equal Opportunity Employer/AA M/F/VET/DISABLED. \*Apply: [www.vgsjob.org](http://www.vgsjob.org)**

### **DAILY RECORD Carriers Needed**

If you would like to have your name put on our list of prospective carriers or drivers in your area, simply call the circulation department at 330-264-1125 ext. 2257 or 1-800-686-3958 or stop by our office at 212 E. Liberty St., Wooster. Please refer to the individual route number when calling. There is no collecting of money from any of our customers on any of our delivery routes. CALL TODAY!!

### **MAIL ROOM The Daily Record is looking for part time workers in the Mailroom.**

This job involves inserting advertisements into newspapers and requires minor lifting and the ability to move at a fast pace. We are looking for 2nd and 3rd shift workers and the pay is \$10.00 an hour up to 30 hours per week. Applications can be filled online at [www.gannett.com](http://www.gannett.com), Careers, Wooster, OH location, Mailroom Helper. You can pick up instructions at 1466 Enterprise Parkway.

### **WAREHOUSE WORKER The Daily Record is looking for a part time Warehouse worker.**

This job involves operating a tow motor, handling material, helping all departments with productions. The shift is Monday-Friday and 30 hours per week. Applications can be filled online at [www.gannett.com](http://www.gannett.com), Careers, Wooster, OH location, Warehouse Helper. You can pick up these instructions at 1466 Enterprise Parkway.

**Mancan After-Hours Job Recruit! Carve out some time to stop at our hiring event and see what jobs we can haunt up for YOU! We have jobs brewing on all shifts in Holmes County! Wednesday, October 21st 5-8pm. 2 forms of ID required. 34 S Clay St, Millersburg, OH 44654 (330) 674-5627**

**West Holmes Local Schools is looking to fill the following substitute positions: Bus Drivers, Cooks, Custodians, Secretaries, Teachers, Teacher Aides.** If you are interested, please submit your resume or application to West Holmes Local Schools, ATTN Jill Obrst, 28 West Jackson St, Millersburg, Ohio 44654 or by email to [jobrst@westholmes.org](mailto:jobrst@westholmes.org).

**DOMETIC is seeking skilled production workers and material handlers to work 1st shift. Direct hire positions with immediate benefit eligibility. Hourly wage is based on experience.** Prior assembly work and blueprint reading is a plus. Applications are available at: Dometic, 13128 SR 226, Big Prairie, OH 44611. Equal Opportunity Employer.

**MEDICAL ASSISTANT Full time experienced Medical Assistant needed. Strong communication skills and a working knowledge of EMR systems preferred.** GXMO x-ray certification is a plus. Send resume to: [medpod365@gmail.com](mailto:medpod365@gmail.com)

**Office Manager/Secretary for small contracting company in Holmes County.** Quickbooks a plus but can train the right individual. Starting salary based on office skills & experience. Hours Mon-Fri 7:30a - 3:30p. Call (330) 231-0463 for interview.

**HELP WANTED on cleaning crew to fill crew leader position at a fast-growing business.** Full time or part time position available. For more info call (330) 465-4088.

**Amazing opportunity! Mullet Cabinet an industry leading cabinet manufacturer of 55 years is looking to hire an experienced and detail-oriented cabinet designer.** We are searching for an honest, talented and motivated team player, who will strive to establish clear communication and build trust with clients. Five years cabinet design experience required for this unbelievable opportunity to join our dynamic team in Millersburg, Ohio. Qualified and interested applicants please contact Dee Thorpe in Human Resources at [deethorpe@fryburgdoor.com](mailto:deethorpe@fryburgdoor.com)

**LOCAL COMPANY seeking experienced Class A CDL drivers with clean driving record. Regional & local driver.** Send resume to: [reedh@rdexcavating.net](mailto:reedh@rdexcavating.net) or call (330) 624-0444.

**Class A & B CDL Drivers Needed in Orrville, Home Daily, Good Starting Pay & Benefits.** (330) 465-8199 or (330) 317-1841

**F/T CLASS A & B Local Route. Home every night. Paid medical insurance. Matching IRA retirement plan. Paid vacation.** (330) 683-2807

**DRIVER WANTED to drive my vans for Amish shops in the Apple Creek area, approx. 90 minutes morning and 90 minutes afternoon, 5 days a week.** Ideal candidate will live within 5 miles of Apple Creek. Must have clean driving record. Call 330-464-4322

**WANTED: Dependable driver worker for mason crew.** Paid holidays & bonuses. Fredericksburg area. Good driving record required. (330) 600-4874

**Part- Time Dump Truck Driver Asphalt experience preferred. Millersburg. Must have a CDL.**

Please Call 330-674-2339

**\$4,000 SIGN ON BONUS! Local & OTR Divers Needed Home every weekend.**

Paid holidays and Health insurance. CDL, 2 yrs. Experience Pulling 53 ft. Vans & Good MVR Required.  
Estep Express Inc., 1291 Bowman St., Mansfield, Ohio 44903 800-355-1526 or 419-747-6888

**SUGARCREEK BUILDERS is seeking a full-time construction employee.**

Great opportunity for a younger individual. No experience required. Benefits & year-end bonus. Year-round work. For more information call Myron at (330) 390-0208.

**Country View Woodworking, LLTD. is taking applications in our furniture assembly and sanding department.**

Job suitable for 15-18 year olds. Experience not necessary, will train. Benefits include paid holidays, paid vacations, free transportation. Apply in person at 7777 State Route 241, Millersburg, or call Steve at 330-674-2405.

**LOOKING FOR a self-motivated individual to manage a finish shop in Benton. Experience needed in staining, sealing, sanding, & top coating.** We offer excellent pay, paid vacation, 5 paid holidays, & paid transportation.

Call (330) 674-6600 or stop in at 6075 CR 207, Millersburg. Call (330) 275-7654 after 2:30 pm or weekends.

**Precision Woodworking is seeking an individual for a cabinet maker position.** We are looking for a person with attention to detail and positive attitude. Some of the job duties are assembling cabinets, building specialty products, final sanding. Experience in cabinetry is helpful but not needed, as we are willing to train. Transportation available in some areas. We provide an excellent working environment, great culture, competitive pay and incentive pay program. Benefits are paid holiday and vacation, Healthcare and retirement plan. Interested individuals may apply in person or call the office. Precision Woodworking 4867 Leihley Hill Rd. NW Sugarcreek, Ohio 44681 Office: 330-852-1113

**L&E Home Improvements LLC now hiring. Looking to add workers to roofing crew.** Based in Fredericksburg. Competitive wages. (330) 749-7738

**PT CLEANERS needed 5 nights/ wk., 2-3 hrs/night. \$11/ hr. Must be 18+, pass background screening, have transportation.** Txt/call (330) 317-2287

**HOUSEKEEPING POSITION** The Barn Inn Bed and Breakfast of Millersburg has an opening in housekeeping. Includes cleaning and help in the kitchen. Up to \$11.00 hourly to start. Call 330-674-7600

**Dutch Host Inn, 1021 Dover Rd. Part Time Housekeepers needed.**

Stop at front desk for application or call Richard or Regina @ (330) 204-6602

**HELP WANTED on pole barn crew. Driver's license helpful. (330) 763-4747**

**HELP WANTED On Roofing Crew (330) 275-7210**

**Hillcrest Lumber is looking to add to our team:** Competitive wages, IRA plan, Church Fund, free transportation in most areas, prefer 18 years or older. Call Edward at 330.359.5721 ext.4

**JOIN OUR TEAM TODAY! GROWING CONSTRUCTION COMPANY HAS IMMEDIATE OPENINGS FOR: IRONWORKERS, CARPENTERS, LABORERS and DRIVERS! No experience necessary-** willing to train, must be highly motivated, honest, teachable, team-player, on-time with good work ethic. Competitive pay and benefits with opportunities for advancement. Company values place a high priority on quality and customer service. No visible tattoos or jewelry. Call Mel @ 717-945-9046 or submit resume to: PENN QUALITY BUILDERS LLC, 1671 State Rte. 643, Baltic, OH 43804.

## OhioMeansJobs.com

### Facilities Maintenance Technician I

RPG, Inc. - Ashland, OH

Posted: 10/14/2020 - Expires: 1/12/2021

Job ID: 221123222

### Maintenance Technician - Operations/Manufacturing

#### Description:

The AZEK Company/Return Polymers Ashland, Ohio division is seeking an experienced Maintenance Technician. The Maintenance Technician, under the direction of plant engineer, will be responsible for conducting scheduled maintenance, repairing equipment, documenting maintenance and repair on lines within their shift. The Maintenance Technician must/will possess skills, knowledge and experience related to working on electrical, mechanical, hydraulic and pneumatic within a large, 24/7 manufacturing environment.

#### Core Responsibilities:

- Must maintain a safety-first attitude and follow all company safety requirements.
- Ensures production lines and other equipment are always maintained and able to run
- Completes work requests as defined by plant engineer, plant manager and shift leaders.
- Servicing lines by completing daily preventative maintenance.
- Contributes to line commissioning after maintenance/process events
- Assumes a strong role in the understanding and implementation of plant projects
- Operates in a manner that provides value to the team
- Performs additional duties as needed and/or assigned by supervision/management
- Complete tasks with other maintenance personnel while working within a team environment.

#### Qualifications:

3 or more years in a similar position. Proven experience in working with and troubleshooting: Electrical, Mechanical, Hydraulic, and Pneumatic. Strong background in manufacturing systems in dynamic fast-paced manufacturing environment. Forklift certified. Ability to read electrical/mechanical drawings a plus. Strong decision making, analytical skills and proven ability to work cross-functionally. Excellent troubleshooting and problem-solving abilities. Strong mathematical skills. Strong interpersonal skills with the ability to communicate effectively. Must be self-directed and motivated and able to multi-task in fast-paced, 24/7 manufacturing environment. Work schedule flexibility, with advance notice, to accommodate needs of the business. Strong electrical/mechanical aptitude.

#### Education Requirements:

High school diploma/GED required.

Upgrade to a valuable and rewarding full-time career in a profession that is dedicated to the sustainability of our environment.

**AM & PM SHIFTS: Mon-Thu or Fri-Sun shifts available.**

**STARTING WAGE: Commensurate with education and experience.**

**Add an additional \$.50 per hour Premium for PM shifts.**

**NEW WEEKEND SHIFT PREMIUM! Add an additional \$2.25 per hour with the additional \$.50 premium per hour for PM shift.**

**Direct Support Professional  
Midwest Family of Companies  
Midwest Health Services**

**Full-Time, Part-Time/\$11.00 hr.**

**Purposed Filled Careers**

**Are you a caring person looking for a purpose? We teach you all the necessary skills you need to be a successful Direct Support Professional.**

The Midwest Mission: Our mission is to create meaningful life experiences for each person in a manner that encourages enriching choices and independence to the greatest degree.

We accomplish this mission by creating a fun family-oriented environment that supports the hopes and dreams of those we serve! The Midwest Family is committed to supporting people to lead the life they choose.

On any given day your job might consist of, going to the zoo, concerts, local trips, etc., teaching daily living skills and working with people who have various needs to meet their individual goals.

What We Offer You: On the Job Skilled Paid Training. Full or Part time. Opportunities to advance and Learn. Supplemental Insurance. Vision/Dental Insurance. Health Insurance for eligible employees. Paid Sick Time. Paid Vacation for Full-time Positions after 6 months. 401k with company matching. Holiday Pay. On-call. Administrative Team Support. Incentive Programs.

Additional Information: To apply online please go to: [www.midwestfamilyofcompanies.com/careers](http://www.midwestfamilyofcompanies.com/careers)

Check us out on Facebook. Other positions with similar duties include: State Tested Nursing Aide (STNA), Home Health Aid (HHA), Direct Support Professional (DSP), and Direct Care Professional

**Production & Warehouse Operators**

**RETURN POLYMERS, DIVISION OF AZEK - Ashland, OH**

**Posted: 10/14/2020 - Expires: 1/12/2021**

**Job ID: 221117104**

Upgrade to a valuable and rewarding full-time career in a profession that is dedicated to the sustainability of our environment.

**AM & PM SHIFTS:** Mon-Thu shifts or Weekend Fri-Sun shifts.

Starting base pay per hour: \$13.50.

Add an additional \$.50 per hour Premium for PM shifts: \$14.00.

NEW WEEKEND SHIFT PREMIUM! Add an additional \$2.25 per hour: \$15.75

with the additional \$.50 premium per hour for PM shift \$16.25.

**JOB DESCRIPTION:** Visually inspecting and physically sorting scrap PVC Material (Example: vinyl Siding, window frames) Process material through grinder, mixer and pulverizing machines. Other duties as assigned.

**JOB REQUIREMENTS:** Must be reliable & punctual. Must be able to follow instructions and procedures; and want to learn. Must be able to work safely in a fast-paced indoor/outdoor environment. Must be able to lift 50 pounds throughout a shift. Must be able to visually inspect and physically sort materials by colors and grade. Must be able to learn how to operate a band saw efficiently & safely. Must be able to work any applicable mandatory overtime. High school diploma, GED, or equivalent combination of education and experience preferred. Factory and/or Production Line experience helpful. Must be able to stand and walk continuously throughout the shift. Must maintain a clean work area.

## **Plant Optimization Engineer- Ashland, OH (Plant)**

**Packaging Corporation of America - Ashland, OH**

**Posted: 10/15/2020 - Expires: 1/13/2021**

**Job ID: 221166287**

### **Plant Optimization Engineer- Ashland, OHIO**

At Packaging Corporation of America (PCA), we think of ourselves as more than a box manufacturer. We are an ideas and solutions company. We seek to be the leader in helping our customers - large and small - package, transport and display products of all kinds. It just happens to be that corrugated products are our area of expertise.

At PCA, you'll find the best people in the industry operating in a "golden rule" culture. We actively promote mutually rewarding relationships with each other and our customers by advocating respect for every individual, ethical and fair practices, and the highest standards in what we say and do. PCA is proud to have a highly skilled and experienced team leading the way.

As a Fortune 500 company and one of the largest producers of containerboard and corrugated packaging products in the U.S., PCA offers customers broad expertise and economies of scale, while our multiple plant locations let us rapidly meet the local needs of our customers.

**Position Summary:** This position reports directly to the regional Area Operations Manager and will provide engineering support to all plant functions to include operations, maintenance, and other corrugated plant functional areas. This position is a developmental position that provides support to optimize plant equipment, improve reliability, enhance and sustain product quality while maximizing throughput and product revenue. This position will result in an overall understanding of plant operations and management skills needed for career development and promotional opportunities to various positions within the PCA corrugated plant operations group or other PCA supporting groups.

**Dimensions:** Currently there are nine Area Operations Managers with responsibilities for improving operations and maximizing capabilities within their region. Existing plants have minimal staffing, lack in technical bench strength, and have limited resources to coordinate and manage multiple improvement initiatives. This initiative is a pilot initiative to embed engineers in the larger plants within the region and utilize those engineers at other plants within that region as needed. Several of the initiatives are already identified targeting improvements in reliability and operational efficiency. This optimization process or "push" will result in additional workload requiring more resources to achieve multiple objectives within the time frame necessary while maintaining and sustaining current operational gains. These additional resources also provide benefits for personnel development and succession planning related to workforce demographics and attrition rates. Once the regional program is established additional resources can be added.

**Principle Accountabilities:** Organize and implement moderate to large process improvements, problem elimination and capital/expense projects focusing on asset health and overall improved reliability. Coordinate implementation plans for Manufacturing Excellence Audits. Provide production-oriented support to Plant Operations Management. Provide maintenance-oriented support to Plant Maintenance Management. Provide technical leadership for project teams, hourly employees, technicians, process technology and others to contribute to plant optimization. Implement reliability improvement and plant optimization systems. Troubleshooting problems and perform root cause analysis. Modify and optimize the maintenance (PM) work process. Support the lubrication and inspection programs for maintenance and operations basic care. Coordinate the pressure vessel and equipment integrity programs. Recommend innovative solutions to improve equipment, facility, and plant operations. Track maintenance and process downtime data to provide solutions for repetitive equipment failures/breakdowns and operational inefficiencies. Know and follow policies and procedures of the company, share information that would benefit other members of the team and find ways to improve the delivery of service to our customers. Strive to continually strengthen PCA's business philosophy of meeting needs and exceeding expectation for customers specifically supporting PCA's Commitment to Service which involves doing what's right for our customers, focusing on strategies that add value and support growth, and keeping the promises that we make.



**Decision Making:** The Plant Optimization Engineer is required to exercise discretion and creativity in determining best way to implement strategic projects that optimize processes. The Plant Optimization Engineer is expected to drive performance of the team assigned to his/her project to meet project goals. The Plant Optimization Engineer is expected to take general directions, and from those directions make decisions as to his/her approach to completing assigned projects. The Plant Optimization Engineer is expected to determine how to operate and conduct assigned tasks within the established standards, procedures and cost constraints.

**Interactions:** The Plant Optimization Engineer interacts with manufacturing and support personnel of the mills as well as the corporate technology group to complete assigned work.

**Position Requirements:** Bachelor's degree in either Electrical or Mechanical Engineering. Some engineering experience providing technical support in a manufacturing plant or industrial environment. Experience in providing technical support on manufacturing equipment and processes. Project management experience. Good planning and prioritizing skills. Exceptional communication skills. Ability to take direction and "drive" initiatives with minimal need for oversight. Previous work experience as a member of a team, or a strong understanding of the importance of open communication and information sharing between team members. Competitive pay and benefit package.

All Qualified applicants must apply at: <https://www.packagingcorp.com/employment>

PCA is an Equal Opportunity Employer - Veterans/Disabled and all other protected classes.

## **Truck Driver (Home Nightly) - CDL**

**Core & Main LP - Ashland, OH**

**Posted: 9/28/2020 - Expires: 12/27/2020**

**Job ID: 220562350**

### **About Core & Main**

Based in St. Louis, Core & Main is a leading distributor of water, sewer, storm drain and fire protection products in the United States. Operating approximately 275 branches nationwide, the company combines local expertise with a national supply chain to provide contractors and municipalities innovative solutions for new construction and aging infrastructure. Core & Main's 3,500 plus associates are committed to the safe distribution of water and fire protection to help communities thrive.

### **Job Summary:**

Make deliveries to customer job sites while adhering to all DOT regulations and safety procedures. Load inventory on truck and unload at customer site. Operate trucks to pick up and deliver products, supplies and equipment to and from organization, supplier and customer sites. Duties may involve complex pickups and deliveries, e.g., night deliveries, transport of dangerous and hazardous materials.

### **Major Tasks, Responsibilities and Key Accountabilities:**

Delivers products to customers which may include assistance with unloading, ensuring delivery of ticket with material, etc. Serves as primary interface with the customer at point of delivery. Contacts customers if they are not present at delivery location. Performs pre-trip and post-trip inspections in accordance with Department of Transportation (DOT) regulations and Core & Main policies and procedures. Reports vehicle defects, accidents, traffic violations, or damage before and after route. Fuels truck as needed. Complies with all DOT (Department of Transportation) standards and regulations. Maintains records such as vehicle logs and bill of lading in accordance with guidelines. Ensures that manifests are complete and accurate. Loads truck with daily deliveries. Unloads product at customer's site. Resolves customer service issues. Plans route to and from customers' businesses and adjusts for traffic and/or construction. May assist warehouse staff with pulling and preparing orders for shipment, as well as receiving, verifying, staging and stocking all incoming material.

### **Minimum Qualifications:**

1 year of commercial driving experience compliant with Federal Motor Carrier Safety Regulations and DOT regulations. Must be twenty-one years of age. Must pass pre-employment assessment(s) if applicable.